



অসম বিশ্ববিদ্যালয় সিলচর  
ASSAM UNIVERSITY SILCHAR

**Application Form for CL/SCL/Duty Leave with/without Station Leave Permission**

1. Name :
2. Designation :
3. Nature of Leave:
4. Begin Date :
5. Leave End Date :
6. Duration (days) :
7. Reason :
8. Station Leaving Permission required : Yes/No
9. Station Leave From (Date) :
10. Station Leave To (Date) :
11. Station Leave From (Place) :
12. Station Leave To (Place) :

Date : \_\_\_\_\_ Signature of the applicant with date

Recommendation of the HOD

Date : \_\_\_\_\_ Signature of the HOD with date

**Sanctioned/Not Sanctioned**

Date : \_\_\_\_\_ Signature of the Dean with date

**Note : Duty Leave should be counted inclusive of the journey period. Relevant documents should be attached with the application**