



# **AGENDA NOTES**

*OF*

## **143<sup>RD</sup> MEETING OF THE EXECUTIVE COUNCIL**

**TO BE HELD ON  
29<sup>th</sup> JUNE 2021 AT 10.00 A.M.  
IN THE HEMANGA BISWAS COMMITTEE ROOM  
OF THE VICE-CHANCELLOR'S SECRETARIAT**

**ASSAM UNIVERSITY**  
(A CENTRAL UNIVERSITY ESTABLISHED BY AN ACT OF  
PARLIAMENT)  
**SILCHAR**

# Assam University, Silchar

Agenda item for 143<sup>rd</sup> Meeting of the Executive Council  
to be held on 29<sup>th</sup> June 2021 at 10.00 A.M. in the Hemanga Biswas  
Committee Room of the Vice-Chancellor's Secretariat,  
Assam University, Silchar.

## ***(A) Agenda item for confirmation:***

**Item No. 1 :** Confirmation of the minutes of the 139<sup>th</sup> Meeting, 140<sup>th</sup> meeting (Special), 141<sup>st</sup> meeting (Special) and 142<sup>nd</sup> meeting (Emergent) of the Executive Council :

The minutes of the 139<sup>th</sup> Meeting, 140<sup>th</sup> meeting (Special), 141<sup>st</sup> meeting (Special) and 142<sup>nd</sup> meeting (Emergent) of the Executive Council held on 23<sup>rd</sup> February 2021, 12<sup>th</sup> March 2021, 23<sup>rd</sup> March 2021 & 15<sup>th</sup> May 2021 respectively are placed at **Annexure - A, A<sub>1</sub>, A<sub>2</sub>, & A<sub>3</sub>** for consideration and confirmation.

Actions taken report of the above meetings are placed at **Annexure - B**.

## **KIND ATTENTION OF THE MEMBERS :**

*Any member of the Executive Council intend to place any item under "**Item with permission from the Chair**" is requested to submit the agenda to the Chairman prior to starting of **item No. 2**.*



**Agenda item for 143<sup>rd</sup> Meeting of the Executive Council  
to be held on 29<sup>th</sup> June 2021 at 10.00 A.M. in the Hemanga Biswas  
Committee Room of the Vice-Chancellor's Secretariat,  
Assam University, Silchar.**

***(B) Agenda item for ratification by the Council:***

**Item No. 2 : Promotion to senior scale of Assistant Registrar, Assam University, Silchar.**

In compliance to clause 3 (v) of the MHRD letter No.1-7/2015-U.II (2) dated 02.11.2017 and with the approval of the Vice Chancellor, Dr. Abul Hassan Choudhury, Assistant Registrar has been placed in the senior scale of Assistant Registrar from Level-10 to Level-11 with Rationalized Entry Pay of ₹ 67,700/- to 2,08,700/- as per 7<sup>th</sup> CPC pay matrix w.e.f 01-12-2017.

The matter is placed before the Executive Council for ratification.

**Item No. 3 : Grant of Extra Ordinary Leave (EOL) to Dr. Shatabhisha Roy Choudhury, Senior Lady Medical Officer, AUS :**

The competent authority has approved the prayer of Dr. Shatabhisha Roy Choudhury, Senior Lady Medical Officer, AUS dtd. 5<sup>th</sup> May 2021 for extension of EOL subject to ratification by the Executive Council of the University. Dr. Roy Choudhury was allowed to continue her study and to appear her final MD examination, which is deferred due to pandemic situation until further order. Now Dr. Roy Choudhury has been granted EOL for extended period to join within 15 days of completion of final MD examination. The revised schedule of final examination is yet to be declared.

The matter is placed before the Council for ratification.

**Item No. 4 : Grant of lien to Prof Alok Tripathi, Dept of History :**

Dr Alok Tripathi, Professor, Dept of History, Assam University, Silchar applied for grant of lien to enable him to join his new assignment as Additional Director General (Archaeology) in Archaeological Survey of India, Govt. of India, New Delhi. The competent authority has granted lien to Dr Alok Tripathi for three years w.e.f. 13/4/2021. As per Regulation regarding grant of lien "when an employee of this University is appointed in a University/Govt. Institution/Govt. Department/Govt. Undertaking against a tenure post, such employee may be allowed lien for the entire period of tenure post".

The item is placed before the Council for ratification.

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**Item No. 5 : Grant of Extra Ordinary Leave (EOL) to Dr C Zorammuana, Dept of Education :**

Dr C Zorammuana, Assistant Professor, Dept of Education, Assam University, Silchar applied for extra ordinary leave to join his new assignment as Assistant Professor (Stage 1) in the Dept of Mathematics, Lunglei Govt. College, Lunglei, Mizoram. The competent authority has granted Extra Ordinary Leave (EOL) to Dr Zorammuana for one year w.e.f. 12/4/2021.

The item is placed before the Council for ratification.

**Item No. 6 : Grant of lien to Dr A Seniorita Devi, Dept of Physics :**

Dr A Seniorita Devi, Asstt Professor, Dept of Physics, Assam University, Silchar applied for grant of lien to enable her to join her new assignment as Associate Professor in the Department of Physics at Manipur University, Canchipur, Imphal, Manipur. The competent authority has granted lien to Dr A Seniorita Devi for one year w.e.f. 30/3/2021 to 29/3/2022.

The item is placed before the Council for ratification.

**Item No. 7 : Termination of lien of Dr N Bijen Meetei, Dept of Political Science:**

The lien granted to Dr N Bijen Meetei, Asstt Professor, Dept of Political Science has been completed on 9/1/2021. In accordance with the Regulation of lien of Assam University and as per the decision of the Executive Council vide resolution no. EC:138:12-20:14, the competent authority has terminated the lien granted to Dr N Bijen Meetei from the date of completion of lien i.e. 9/1/2021 and Dr Meetei has been relieved from the service of Assam University, Silchar w.e.f. 9/1/2020 (A/N).

The item is placed before the Council for ratification.

**Item No. 8 : Termination of lien of Dr K Krishnakanta Singh, Dept of Earth Science :**

The lien granted to Dr K Krishnakanta Singh, Asstt Professor, Dept of Earth Science has been completed on 10/2/2021. In accordance with the Regulation of lien of Assam University and as per the decision of the Executive Council vide resolution no. EC:138:12-20:14, the competent authority has terminated the lien granted to Dr K Krishnakanta Singh from the date of completion of lien i.e. 10/2/2021 and Dr Singh has been relieved from the service of Assam University, Silchar w.e.f. 10/2/2020 (A/N).

The item is placed before the Council for ratification.

**Item No. 9 : Appointment of Heads of the Departments :**

The competent authority has appointed the following faculty members as HODs/HOD in-charge which are placed for ratification by the Executive Council :

| Sl. No. | Name of the Faculty               | Department                              | Effective Date   | Order No.                         | Period              |
|---------|-----------------------------------|---|------------------|-----------------------------------|---------------------|
| 1.      | Dr. Raj Kumar Mazinder (Head i/c) | Visual Arts                             | 11.02.2021       | 102/4/2020-Estt dated. 10.02.2021 | Until further order |
| 2.      | Prof. W. Raghmani Singh           | Manipuri                                | 26.02.2021 (A/N) | 102/4/2020-Estt dated. 12.02.2021 | 3 Years             |
| 3.      | Prof. Supriyo Chakraborty         | Biotechnology                           | 04.05.2021       | 102/4/2020-Estt dated. 12.04.2021 | 3 Years             |
| 4.      | Prof. M. Tineshowri Devi          | Social Work                             | 03.05.2021       | 102/4/2020-Estt dated. 12.04.2021 | 3 Years             |
| 5.      | Prof. Snigdha Das Roy             | Sanskrit                                | 14.05.2021       | 102/4/2020-Estt dated. 22.04.2021 | 3 Years             |
| 6.      | Prof. Debaprasad Das              | Electronics & Communication Engineering | 21.05.2021       | 102/4/2020-Estt dated. 20.05.2021 | 3 Years             |

**Item No. 10 : Appointment of Deans of Schools :**

The competent authority has appointed the following faculty member as Dean which is placed for ratification by the Executive Council :

| Sl. No. | Name of the Faculty     | School                                       | Effective Date | Order No.                         | Period  |
|---------|-------------------------|--|----------------|-----------------------------------|---------|
| 1.      | Prof. Manoj Kumar Sinha | Swami Vivekananda School of Library Sciences | 13.02.2021     | 102/3/2020-Estt dated. 10.02.2021 | 3 Years |

**Item No. 11 :** The meeting of the Screening cum Evaluation Committee was held on 04-01-2021 and as per the recommendation of the Screening cum Evaluation Committee, the following faculty members were promoted under CAS as per the provisions of UGC, Regulations in force as detailed below.

| Sl. No. | Name of the faculty | Department             | Promoted                    |                              | Date of effect |
|---------|---------------------|------------------------|-----------------------------|------------------------------|----------------|
|         |                     |                        | From                        | To                           |                |
| 1.      | Dr. Partha Palit    | Pharmaceutical Science | Assistant Professor Stage-I | Assistant Professor Stage-II | 02-02-2019     |
| 2.      | Dr. Nirupam Das     | Pharmaceutical Science | Assistant Professor Stage-I | Assistant Professor Stage-II | 12-04-2018     |

|    |                              |                           |                                |                                     |            |
|----|------------------------------|---------------------------|--------------------------------|-------------------------------------|------------|
| 3. | Dr.<br>Lalduhsanga<br>Pachau | Pharmaceutical<br>Science | Assistant<br>Professor Stage-I | Assistant<br>Professor Stage-<br>II | 30-01-2019 |
|----|------------------------------|---------------------------|--------------------------------|-------------------------------------|------------|

The matter is placed before Executive Council for ratification.

**Item No. 12 : Nomination of the members to the Finance Committee by the Executive Council of the University.**

As per Statute 19 (1) (iii) of Assam University Act & Statute, in the Finance Committee, three persons nominated by the Executive Council, out of whom atleast one shall be a member of the Executive Council.

Subject to ratification by the Executive Council of the University, the competent authority has nominated the following as members of the Finance Committee of Assam University.

- (i) **Prof. N.K. Shukla**  
Registrar,  
University of Allahabad,  
Senate House, University Road,  
Old Katra, Prayagraj,  
Uttar Pradesh-211002.

Prof. N.K. Shukla, Registrar, University of Allahabad has been nominated w.e.f. 02.06.2021 as nominee of Executive Council to the Finance Committee of the University in place of Dr. B.K. Mohapatra, Former Registrar, Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeeth, New Delhi whose term has been completed as member of the Finance Committee, Assam University.

- (ii) **Prof. Dipendu Das**  
Department of English  
Assam University, Silchar.

Prof. Dipendu Das, Dept. of English, Assam University, Silchar has been nominated w.e.f. 04.06.2021 in place of Prof. M.K. Sinha, Dept. of Libray & Information Sciences, Assam University, Silchar vide Notification No. AUK-212/1/2007, dated 8<sup>th</sup> April 2021.

The matter is placed before Executive Council for ratification.

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**Agenda item for 143<sup>rd</sup> Meeting of the Executive Council  
to be held on 29<sup>th</sup> June 2021 at 10.00 A.M. in the Hemanga Biswas  
Committee Room of the Vice-Chancellor's Secretariat,  
Assam University, Silchar.**

***(C) Agenda item for approval/decision by the Council:***

**Item No. 13 : Selection of Teaching Positions :**

The Selection Committee meetings for the Post of Professor, Associate Professor, and Assistant Professor against Employment Notification No. 4/2020 dtd. 03/11/2020 in the following departments was held from 25th February 2021 to 1st March 2021 at the Hotel Bhargav Grand, Betkutchi, Lohra, Guwahati-781034 under the Chairmanship of Prof. Dilip Chandra Nath, Vice-Chancellor. The recommendations of the Selection Committee will be placed by the Chairman for approval of the Council.

**1. Department of Ecology & Environmental Science**

**(a) Professor (1 UR)**

- (i)
- (ii)

**(b) Associate Professor (1 OBC)**

- (i)
- (ii)

**2. Department of Commerce**

**(a) Associate Professor (1 OBC)**

- (i)
- (ii)

**(b) Assistant Professor (1 OBC)**

- (i)
- (ii)

**3. Department of Hospitality & Tourism Management**

**Associate Professor (2 UR)**

- (i)
- (ii)

**4. Department of Microbiology**

**Associate Professor (1 OBC)**

- (i)
- (ii)

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5. Department of Sanskrit

Associate Professor (1 UR)

(i)

(ii)

6. Department of Sociology

Associate Professor (1 UR)

(i)

(ii)

7. Department of Geography (Diphu Campus)

Associate Professor (1 UR)

(i)

(ii)

8. Department of Economics

Assistant Professor (1 OBC)

(i)

(ii)

9. Department of Earth Science

Assistant Professor (1 SC)

(i)

(ii)

10. Department of Hindi

Assistant Professor (1 UR)

(i)

(ii)

11. Department of History

Assistant Professor (1 OBC)

(i)

(ii)

Assistant Professor (1 EWS)

(i)

(ii)

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**Item No. 14 : Promotion of Teachers under Career Advancement Scheme :**

The Selection Committee meetings under Career Advancement Scheme for the following were held on 9th March 2021 and following teachers have been recommended for promotion.

| Sl No | Department       | Name of the Teacher | From to   | Date of Effect |
|-------|------------------|---------------------|---|----------------|
| 1     | Computer Science |                     | Associate Professor to Professor                    |                |
| 2     | Computer Science |                     | - Do -  |                |
| 3     | Law              |                     | - Do -  |                |
| 4     | Law              |                     | Asstt. Professor Stage - III to Associate Professor |                |
| 5     | Economics        |                     | Asstt. Professor Stage - I to II                    |                |
| 6     | Sanskrit         |                     | Asstt. Professor Stage - II to III                  |                |
| 7     | Microbiology     |                     | - Do -  |                |

The matter is placed before the Council for approval.

**Item No. 15 : Tripartite MoU by Assam University with Ministry and UGC :**

Updation of tripartite MoU amongst Ministry of Education, UGC and Assam University highlighting the targets and achievements of the University has been provisionally reported to the concerned Ministry as per their directives.

The report is placed before the Council for final approval.

**Item No. 16 : Validity of period for Panel and Operation of Waitlist under Direct Recruitment/Open Advertisement :**

It has been brought to the notice of the authority that the University facing difficulties to fill up vacancies when candidates selected against open advertisement fail to join the post or when selected candidates join the post and resign within a short period. On some occasions, due to Court cases, ban is imposed in the operation of the panel and issue of offer of appointment. The matter has therefore been re-examined and it has been proposed that the issue may be placed before the Council for consideration and approval and adoption of a guideline. The proposal points indicated below at Sl. No (a) - (e) are prepared in the light of Government of India, DoPT Office Memorandum No No.AB.14017/18/2004-Estt. (RR) March 29, 2004; which was stipulated for the period of validity of panels for posts in autonomous

bodies, also the OM AB.14017/11/2004-Estt (RR) July 17, 2012; GoI, DEÀ No 16/19(1)/2015-SUS/14244 dated October 26, 2016 have been consulted. (Annexure - C)

a) The date of commencement of validity of a panel recommended by the Selection Committee will be valid for one year, from the date on which the Selection Committee makes the recommendation; a fresh committee shall be constituted if no selection is made within one year to prepare a new panel. The Selection Committee concerned may prepare a limited and reasonable waitlist considering the number of vacancies advertised.

b) The waitlist will be operated only in the event of the occurrence of a vacancy caused by non-joining of the candidate from the select list within the stipulated time allowed for joining the post or where a candidate joins the post but resigns or dies within one year from the date of joining if a fresh panel is not available by the time. The waiting list should however not be operated beyond one year or after notifying any such fresh recruitment whichever is earlier.

c) A vacancy which arises as stated above should not be treated as a fresh vacancy and the actual number of post filled up against advertisement already issued should under no circumstances exceed the number of vacancies indicated in the advertisement.

d) The validity of the operation (time limit) of the waitlist must be indicated in the detailed information section of the advertisement and employment notification.

e) In the matter of Court cases/writ and any consequential ban is imposed on issue of appointment or that matter selection of any candidate, operation (time limit) of the panel will be reckoned from the date of outcome of the case and or according to the verdict of the case concerned.

The matter is placed before the Council for approval.

**Item No. 17 : Audit para 2.11 in regard to irregular promotion under CAS in respect of Prof. Asoke Kumar Sen, Department of Physics :**

Audit in its report for the period 01-04-2019 to 31-03-2020 has raised objections vide para 2.11 in regard to irregular promotion under CAS in respect of Prof. Asoke Kumar Sen, Department of Physics. The Audit observed the following, "As per UGC letter No.F.2-15/20039(PS) dated 29-10-2003, a Reader once appointed under Direct Recruitment quota will not be eligible for consideration under CAS. Similarly as per UGC's letter No.F.3-3/2000 (PS) dated 21-02-2002, the Professors already appointed under Direct Recruitment shall not be eligible for promotion under CAS. Professor Asoke Kumar Sen was appointed as Reader on 11-04-1997. Subsequently he was appointed as Direct Recruit Professor on 10-07-2007. However based on his application dated 14-04-2014, Shri Sen was granted promotion as Professor under

CAS w.e.f. 11-04-2005, which was irregular.” While confirming the facts, the University stated that Professor Ashoke Sen was promoted as Professor under CAS w.e.f. 11.04.2005 in terms of EC resolution no. EC:55:09-07:09. The Audit observed that the reply of the University is not tenable as grant of promotion as Professor under CAS with retrospective effect to a professor already appointed under direct recruitment was in contravention to UGCs circular cited above.

The detailed case history in regard to Audit para 2.11 regarding promotion under CAS is given below.

1. Dr. Asoke Kumar Sen was appointed as Reader under Direct Recruitment vide offer of appointment letter dated 26-03-97. Dr. Sen joined as Reader on 11-04-1997 (F/N).
2. Dr. Sen was appointed as Professor under Direct Recruitment vide offer of appointment letter dated 10-07-2007. Dr. Sen joined as Professor under Direct Recruitment on 10-07-2007 (F/N).
3. On 16-11-2007 Prof. Sen submitted a representation to the effect that he appeared interview for Professor under CAS on 26-05-2007 and 55<sup>th</sup> EC vide Resolution No. EC: 55:09-07:09 has approved the promotion; therefore, he requested to consider his position as Professor w.e.f. April, 2005 to June, 2007 under CAS..
4. A letter dated 13-01-2009, was sent to UGC by Assam University, Silchar, seeking clarification on the request made by Dr. Sen stating the detailed case history. No reply was received till 20-05-2009 and based on his representation, his request for considering his promotion as Professor under CAS w.e.f. April, 2005 was approved on the basis of the draft report submitted to UGC by the Pay Review Committee and accordingly Dr. Sen was promoted from Reader to Professor under CAS w.e.f. 11-04-2005 vide order dated 11-06-2009.
5. The rule provisions as mentioned on the body of the representation dated 20-05-2009 submitted by Prof. Sen on the basis of which promotion order was issued has not been conveyed by UGC and not been found in UGC, Regulations, 2010. Moreover, the recommendation of the Pay Review Committee is not applicable in the case of Prof. Sen. A letter dated 07-08-2014 was issued to Dr. Sen informing that his position will be treated as Professor under Direct Recruitment.

The matter is placed before EC for perusal and decision.

#### **Item No. 18 : Completion of Probation Period of Teachers (Silchar Campus) :**

The following teachers have completed one year of service in Assam University. Police verification reports were already received by the section. Now, as per UGC regulation

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2010 their completion of probation period may be declared over subject to satisfactory Annual Report in PBAS format.

| Silchar Campus |                                  |                        |                     |                 |  |
|----------------|----------------------------------|------------------------|---------------------|-----------------|--|
| Sl. No.        | Name of the Teacher              | Department             | Designation         | Date of joining | Date of completion of probation period |
| 1.             | Dr. Rama Shanker                 | Statistics             | Associate Professor | 31.10.2019      | 30.10.2020                             |
| 2.             | Dr. Ram Kumar sahu               | Pharmaceutical Science | Assistant Professor | 04.11.2019      | 03.11.2020                             |
| 3.             | Dr. Purbajyoti Phukan            | Earth Science          | Assistant Professor | 04.11.2019      | 03.11.2020                             |
| 4.             | Dr. Rati Kailash Prasad Tripathi | Pharmaceutical Science | Assistant Professor | 13.11.2019      | 12.11.2020                             |
| 5.             | Dr. Parth Pratim Kaishap         | Pharmaceutical Science | Assistant Professor | 15.11.2019      | 14.11.2020                             |
| 6.             | Dr. Manjari Singh                | Pharmaceutical Science | Assistant Professor | 25.11.2019      | 24.11.2020                             |

The matter is placed before Executive Council for approval.

**Item No. 19 : Approval and adoption of Annual Accounts of Assam University for the Financial Year 2020-21.**

The Annual Accounts of the Assam University i.e. Receipts & Payments Account, Income & Expenditure Account, Balance Sheet and relevant Schedules for the financial year 2020-21 in the Revised Format of Accounts communicated by the Ministry of Human Resource Development, Department of Higher Education, Government of India vide their letter no. 29-4/2012-IFD dated 17th April, 2015 with the approval by the Office of the Comptroller & Auditor General of India, vide their letter no. RC (AB)/ Misc./ Format of A/cs./ 04-31/2013 dated 10th April, 2015.

The Annual Accounts of the University for the financial year 2020-21 with due recommendations by the 61<sup>st</sup> meeting of the Finance Committee of Assam University slated on 28.06.2021 vide Agenda Item No. FC:61/04, under Section 19 (7) of the Statutes of the University, the Annual Accounts will be placed before the Executive Council of the University for approval and adoption and submission to the Comptroller & Auditor General of India for certification.

The matter is placed before the Council for approval.

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**Item No. 20 : Approval of the recommendations 61<sup>st</sup> meeting of the Finance Committee of Assam University to be slated for 28.06.2021.**

The minutes of the 61<sup>st</sup> meeting of the Finance Committee of the University slated on 28.06.2021 will be placed on the table for consideration and approval of the Executive Council.

**Item No. 21 : Naming of buildings in the University :**

Barak Upatyaka Banga Sahitya O Sanskriti Sammelan, Silchar has submitted a representation to the University authority for naming of two buildings of AUS after the name of two illustrious personalities namely (i) Sri Kamini Kumar Chanda and (ii) Ms. Malati Shyam of Barak Velley. The request of the BUBSSS, Cachar Zela Samiti was considered by the University administration for placing before the Council for consideration for specific naming of buildings as feel fit by the EC.

The representation shall be presented before the members for consideration.

**Item No. 22 : Hiring of man-power from outsourced sources :**

In past one year or so, several casual employees of the University expired for which the shortage of manpower in the University has further accentuated. In addition, there are some departments where there is urgent need of manpower. In some of these cases, EC has already resolved to employ additional manpower. Accordingly, the University administration at this point of time felt it appropriate to propose for 08 (eight) nos of outsourced office staff to be considered for recruitment.

The matter is placed before the Council for consideration and approval.

**Item No. 23 : Matter related to provisional admission into GPF cum Pension Scheme in respect of Prof. Sumanash Dutta :**

Prof. Sumanash Dutta has not subscribed for NPS as he has applied for induction in to GPF by transferring his past service from Tripura University. There is a standing Audit para No.7.1 I.R. for 2015-16, in matter of Prof. Sumanash Dutta for not subscribing to any Pension Scheme. The matter was taken up with the former employer of Prof. Sumanash Dutta i.e. Tripura University. In response to our letter dated 11-10-2018, 21-07-2020, 08-12-2020 & 04-01-2021, Tripura University vide letter dated 25-01-2021 has forwarded the Service Book and sanction Memo No.F.1(14-36)-TU/2002-19 dated 03-06-2020 conveying the sanction of Pro-rata pension, pro-rata Gratuity in respect of Prof. Sumanash Dutta former Reader, Tripura University who is presently working as Professor in the Department of Economics of this University. The Memo dated 03-06-2021 has also conveyed its Finance Branch to arrange for transfer of GPF balance to Assam University, Silchar.

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On the basis of above, Prof. Sumanash Dutta may be provisionally admitted to GPF cum Pension Scheme. Accordingly GPF A/C may be opened and deduction towards GPF may be made. This admission in GPF cum Pension Scheme is subject to realization of Fund Transfer from Tripura University.

The matter is placed before the Council for approval.

**Item No. 24 : Item from the Chair :**

**Item No. 25 : Any other matter with permission from the Chair.**

  
Registrar