



AGENDA ITEMS

OF

138TH MEETING OF THE EXECUTIVE COUNCIL

TO BE HELD ON
18th DECEMBER 2020 AT 11.30 A.M.
IN THE HEMANGA BISWAS COMMITTEE ROOM
OF THE VICE-CHANCELLOR'S SECRETARIAT

ASSAM UNIVERSITY
(A CENTRAL UNIVERSITY ESTABLISHED BY AN ACT OF
PARLIAMENT)
SILCHAR

Assam University, Silchar

Agenda item for 138th Meeting of the Executive Council
to be held on 18th December 2020 at 11.30 A.M. in the Hemanga Biswas
Committee Room of the Vice-Chancellor's Secretariat,
Assam University, Silchar.

(A) Agenda item for confirmation:

Item No. 1 : Confirmation of the minutes of the 136th & 137th Meeting of EC :

The minutes of the 136th & 137th (Special), Meeting of the Executive Council held on 16th September 2020 and 8th October 2020 respectively are placed at Annexure - A & A₁ for consideration and confirmation.

Actions taken report of the above meetings are placed at Annexure - B & B₁ respectively.

KIND ATTENTION OF THE MEMBERS :

*Any member of the Executive Council intended to place any item under "**Item with permission from the Chair**" is requested to submit the agenda to the Chairman prior to starting of **item No. 2.***



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(B) Agenda item for ratification by the Council:

Item No. 2 : Promotion to senior scale of Assistant Registrar ,Assam University, Silchar :

In compliance to clause 3 (v) of the MHRD letter No.1-7/2015-U.II (2) dated 02.11.2017 and with the approval of the Vice Chancellor, Sri Dal Bahadur Rai, Assistant Registrar has been placed in the senior scale of Assistant Registrar from Level-10 to Level-11 with Rationalized Entry Pay of ₹ 67,700/- as 7th CPC pay matrix w.e.f. 02-11-2019.

The matter is placed before the Executive Council for ratification.

Item No. 3 : Termination of lien of Dr Shrabanti Maity :

Subject to ratification by the Executive Council the competent authority has terminated the lien granted to Dr Shrabanti Maity, Asstt Professor, Dept. of Economics w.e.f. 12/3/2020 (F/N) as her lien has been completed on 11/3/2020.

The matter is placed before the Executive Council for ratification.

Item No. 4 : Termination of lien of Dr Sanjib Kumar Panda :

Subject to ratification by the Executive Council the competent authority has terminated the lien granted to Dr Sanjib Kumar Panda, Professor, Dept of Life Science & Bioinformatics w.e.f. 8/7/2020 (F/N) as his lien has been completed on 7/7/2020.

The matter is placed before the Executive Council for ratification.

Item No. 5 : Termination of lien of Dr Brajesh Kumar :

Subject to ratification by the Executive Council the competent authority has terminated the lien granted to Dr Brajesh Kumar, Asstt. Professor, Dept of Commerce w.e.f. 6/9/2020 (F/N) as his lien has been completed on 5/9/2020.

The matter is placed before the Executive Council for ratification.



Item No. 6 : Termination of Extra Ordinary Leave (EOL) of Dr Suresh Chandra :

Subject to ratification by the Executive Council the competent authority has terminated the lien granted to Dr Suresh Chandra, Professor, Dept of Hindi w.e.f. 6/9/2020 (F/N) as his lien has been completed on 5/9/2020.

Item No. 7 : Termination of lien of Dr Anupam Hazra :

Subject to ratification by the Executive Council the competent authority has terminated the lien granted to Dr Anupam Hazra, Asstt Professor, Dept of Social Work w.e.f. 5/12/2015 (F/N) as his lien has been completed on 4/12/2015.

Item No. 8 : Proposal for ratification for grant of Lien to Dr. Nitish Mondol, Assistant Professor, Department of Anthropology, AUDC to join as Associate Professor in Sikkim University, Gangtok, Sikkim :

This is to mention here that consequent upon the appointment of Dr Nitish Mondal, Assistant Professor, Department of Anthropology, Assam University, Diphu Campus, Diphu as Associate Professor in the Department of Anthropology, School of Human Sciences in the Pay Level 13A as per 7th CPC at Sikkim University (A Central University), Gangtok, Sikkim vide offer of appointment letter issued by the Registrar, Sikkim University vide No. SU/REG/Estt/F-2/08/2018/Vol-I/496 dtd. 30.9.2020 and as per approval accorded by the Hon'ble Vice Chancellor, AUS subject to ratification by the Executive Council, AUS, Dr. Nitish Mondal, Asstt. Prof was released from the duties of the Assam University, Diphu Campus w.e.f. 15.10.2020 (Afternoon) with Lien for a period of one year w.e.f. 16.10.2020 (Forenoon) to 15.10.2021 (Afternoon).

The matter is place before the Executive Council for ratification.

Item No. 9 : Appointment of Heads of the Departments :

- i) Subject to ratification of the Executive Council, the competent authority has appointed the following faculty members as HODs or HOD in-charges as detailed below :

Sl. No.	Name of the Faculty	Department	Effective Date	Order No.	Period
1.	Prof. B. Indrajit Sharma	Physics	19.10.2020	102/4/2020-Estt/2250-2320 dated. 11.06.2020	3 Years
2.	Dr. Shuvasish Choudhury	CIL	21.10.2020	102/4/2020-Estt dated. 21.10.2020	Until further order

3.	Dr. Arjundeb Sensarma	Indian Comparative Literature	23.11.2020	102/4/2020-Estt dated. 23.11.2020	3 Years
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- ii) Consequent upon the representation submitted by Prof. Mithra Dey, the Vice Chancellor is pleased to appoint Prof. Ajit Kumar Das as Head i/c, Department of Ecology & Environmental Science vide order No. 102/4/2020-Estt dated. 22.09.2020 with immediate effect until further order.

The matter is placed before the Executive Council for ratification.

Item No. 10 : Appointment of Deans of Schools

- i) Subject to ratification of the Executive Council, the competent authority has appointed the following faculty members as Deans or Dean-in-charges as detailed below :

Sl. No.	Name of the Faculty	Department	Effective Date	Order No.	Period
1.	Prof. Geetika Bagchi	Ashutosh Mukhopadhyay School of Education	18.09.2020	102/3/2020-Estt/Part - I dated. 22.09.2020	3 Years
2.	Prof. Sarbani Giri	Hargobind Khurana School of Life Sciences	29.09.2020	102/3/2020-Estt/Part - I dated. 22.09.2020	3 Years

The items are placed before the council for ratification.

Item No. 11 : The Screening cum Evaluation Committee meeting was held on 29-09-2020 for considering the promotion of the following faculty members under CAS as per UGC, Regulation in force :

Sl. No.	Name of the faculty	Department	Promoted		Date of effect
			From	To	
1.	Dr. Arindam Roy	Computer Science	Assistant Professor Stage-II	Assistant Professor Stage-III	23-07-2017
2.	Dr. Prodipto Das	Computer Science	Assistant Professor Stage-II	Assistant Professor Stage-III	17-11-2017
3.	Dr. Utpal Sarkar	Physics	Assistant Professor Stage-II	Assistant Professor Stage-III	07-12-2018

4.	*Dr. Purnendu Das	Computer Science	Assistant Professor Stage-I	Assistant Professor Stage-II	25-01-2016
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*Sl.No.4 above, has been promoted from Assistant Professor Stage-I to Assistant Professor Stage-II by counting his past service as per the Order No.104/19/2014-Estt/1894-97 dated 04-10-2018.

The matter is placed before Executive council for ratification.

Item No. 12 : Date of 21st meeting of Court of Assam University :

As approved by the Vice Chancellor the 21st meeting of Court of Assam University is scheduled to be held on 21st December 2020.

The matter is placed before the Council for ratification.

Item No. 13 : Matter related to appointment of Assistant Professor, Dept. of Pharmaceutical Sciences :

The Gauhati High Court vide its Order dated 7th December 2020 disposed of the Case No. WP(C)/7418/2019 filed by one Sri Bapan Banik and WP(C)/7421/2019 by Sri Partha Pratim Dutta and ordered for declaration of the result and may bring the process to its logical end and determine the performance of the petitioners on their own merit.

In view of above and in the light of resolutions of the Executive Council vide EC:128:10-19:2 the Vice Chancellor has ordered for issuance of offer of appointment for **Assistant Professor** in the department of Pharmaceutical Sciences in pursuant to the recommendation of the Selection Committee against Employment notification No. 4/2019 dated 8th August 2019.

A. Pharmacology - Specialization

1. Dr. Sarbani Dey Roy (UR)
2. Dr. Pragyanshu Khare (UR)

B. Pharmacognosy - Specialization

1. Dr. Anup Kumar Das (UR)

The matter is reported before the Council.

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(B) Agenda item for decision/approval by the Council:

Item No. 14 : Termination of lien on end of one year probation for teaching staff unless there is extension of probation in accordance with Clause 11.1 and 11.2 of UGC Regulation 2018.

As per Clause 11.1 of UGC Regulation 2018, "The minimum period of probation of a teacher shall be one year, extendable by a maximum period of one more year in case of unsatisfactory performance" and Clause 11.2 of the Regulation, "The teacher on probation shall be confirmed at the end of one year, unless extended by another year through a specific order, before expiry of the first year". As lien (right of a Government employee to hold a regular post) is granted to an employee for the period of probation; therefore, unless there is a specific order for extension of probation; the same shall stand terminated at the end of one year.

The matter is placed before the Council for approval.

Item No. 15 : Change of home town in respect of Prof R R Dhamala :

Prof R R Dhamala (retired), Dept of Political Science applied for change of her home town from Namchi, Sikkim to Siliguri, West Bengal vide her application dated 6/2/2020. It may be noted that she was superannuated on 30/4/2020 and she applied for change of her home town before superannuation. She stated that her family had shifted from Namchi to Siliguri long back. As a proof she submitted the electricity bill which was issued in the year 2000. She submitted an application format duly filled in for the above purpose. She also submitted a copy of the money receipt of electricity bill vide dated 28/6/2019.

As per LTC rule Prof Dhamala is entitled to change her home town under Clauses (i) & (iii) of CCS (LTC) Rule.

The item is placed before the Council for perusal and approval.

Item No. 16 : Completion of Probation Period of Teachers (Silchar Campus) :

The following teachers have completed one year of service in Assam University. As per UGC regulation 2010 their probation period may be declared over subject to satisfactory Annual Report in PBAS format.

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Silchar Campus					
Sl. No.	Name of the Teacher	Department	Designation	Date of joining	Date of completion of probation period
1	Dr. Purbajyoti Phukan	Earth Sc.	Asstt. Prof.	04.11.2019	03.11.2020
2	Dr. Ram Kumar Sahu	Pharm. Sc.	Asstt. Prof.	04.11.2019	03.11.2020
3	Dr. Paertha Pratim Kaishap	Pharm. Sc.	Asstt. Prof.	15.11.2019	14.11.2020
4	Dr. Rati Kailash Prasad Tripathi	Pharm. Sc.	Asstt. Prof.	13.11.2019	12.11.2020
5	Dr. Manjari Singh	Pharm. Sc.	Asstt. Prof.	25.11.2019	24.11.2020

The matter is placed before Executive Council for approval.

Item No. 17 : Proposal for Approval for appointment of Head in the department of Physics, Assam University Diphu Campus, Diphu :

This is to mention here that on expiry of the Headship of Prof. Ranjit Singha, Department of Physics, AUGC, Dr. Subrata Hazarika, Associate Professor, Department of Physics, AUGC was assigned to work as Head in the department as per ratification by the Executive Council, AUS vide item No. 09 and EC Resolution No. EC 136:09:20-09 in 136th Executive Council meeting held in 16th September'2020. But Dr. Subrata Hazarika, Associate Professor has declined to take over the charge of Headship due to his health issues and problems.

Under the circumstances, Prof. Ranjit Singha may continue as Head of Physics Deptt.

The matter is placed before Executive Council for decision/approval.

Item No. 18 : Recommendations of DPC for promotion of Non-teaching staff

Recommendation of DPC for promotion of Non-teaching Staff to Group B/Group C post shall be placed in the meeting for perusal and approval.

Item No. 19 : Change in Total Marks for Written Test of Assistant Registrar for Direct Recruitment:

Syllabus for Written Test of Assistant Registrar consists of two Sections:

1. English and General studies: 100 Marks
2. Statutory/Administrative/Financial Rules : 50 Marks

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Considering the importance of knowledge of Rules and Provisions in Group A posts, the weightage of both the papers have been made equal by changing the Marks allotted as follows:

1. English and General studies: 50 Marks
2. Statutory/Administrative/Financial Rules : 50 Marks

The Written Exam shall be held for 2 hours carrying total marks of 100 in lieu of 150.

The matter is placed before the Council for approval.

Item No. 20 : Matter relating to Disciplinary Proceedings against :

- 1). Dr. Sudipto Sarkar, Associate Professor
- 2). Dr. Partha Sarkar, Associate Professor

Status of the matter shall be placed in the meeting for discussion.

Item No. 21 : The Passing of Grace of graduates for the 18th Convocation now scheduled on 25th December 2020.

The passing of grace of graduate for the 18th Convocation of Assam University was recommended by the Academic Council vide resolution No. AC:86:01-20:49 and approved by the Executive Council vide resolution No. EC:134:05-20:41 in its 134th meeting.

Since the date of Convocation is rescheduled on 25th December 2020, the members of the Council may approve the revised date as stated above. However, as ready reference the details of the degrees to be conferred in the 18th Convocation is placed below for perusal/noting of the members.

1. M.Phil., Ph.D. & D. Litt. degrees awarded on or after 13-02-2019 and on or before 21-02-2020.
2. Post Graduate, Under Graduate, Integrated, Diploma, B.Ed., L.L.B. and Three Year Degree Courses (B.A., B.Sc., B.Com., B.B.A., B.C.A.) completed in any of the following :
 - (a) Odd Semester Examination 2018
 - (b) Even Semester Examination 2019

Number of candidates admitted to various Degree and Diploma either in person or in absentia at 18th Convocation are as under :

Bachelor of Arts	3053
Bachelor of Business Administration	04
Bachelor of Commerce	626
Bachelor of Science	693
B. Ed.	590
B. Pharma	35
Bachelor of Computer Applications	08
Bachelor of Science {Computer Science (Integrated)}	24
Master of Science - Computer Science (Integrated)	14

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Bachelor of Social Work (Integrated)	41
Master of Social Work (Integrated)	26
Bachelor of Technology	67
Master of Technology	19
Bachelor of Visual Arts (Integrated)	31
Master of Visual Arts (Integrated)	15
LL. B. (College)	75
Bachelor of Arts (Honours)- LLB	35
B. Sc. B. Ed.	14
M. Phil/ Ph. D	259
D. Litt	01
Master of Arts	538
Master of Business Administration	41
Master of Commerce	75
Master of Education (M Ed)	07
Master of Law (LLM)	10
Master of Library & Information Science	18
Master of Mass communication	18
Master of Science	259
B.VOC March 2019	09
B.VOC July 2019	04
PGDBI (Dept. of Life Sc. & Bio-informatics)	06
PGDMM (Commerce)	09
PGDTM (Dept. of Ecology & Env. Sc)	01
PGDIT (Computer Science)	04
COP (French)	02
Total	6631

It has also been resolved by the Organizing Committee for Convocation that Convocation programme shall be held from 25th December 2020 for 3-4 days as per requirement which shall include certificate distribution programme.

The matter is placed before the Council for approval.

Item No. 22 : Untimely demise of casual employees & scope of employment of family member :

Due to untimely demise of casual employees (below 60 years), who are mostly poverty stricken and are sole bread earner of family; the family members become helpless with no alternative means of living available immediately to them. Requests have been repeatedly received from those families for providing alternative employment to family members as there are several small school going or below school going children. Many of the young kids are forced to drop out from school and suffer from malnutrition and diseases due to lack of proper food and health care in absence of earning by family members.

Under such circumstances, as the non-teaching staff of the University is also highly skewed and much below required numbers in proportion of teaching staff and as a social responsibility, one of the kin (family members) of the deceased may be

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employed on temporary/daily wage basis in lieu of the deceased provided the family member posses requisite qualification.

The matter is placed before the Council for consideration.

Item No. 23 : Employment of daily wagger by HOD (ICL) :

The Dept. of Indian Comparative Literature was established in 2014 with permission from UGC and official notification was issued on 18th November, 2014. From the very beginning no non-teaching staff was posted to the Dept. and HOD, ICL has employed one of the daily wagger for helping the departmental activity.

However, no formal approval was taken for the said appointment. The person concerned has joined in the Dept. in 2017 and worked there for more than 3 years. During the period no salary was paid to him. Now again the Dept. is asking him to join for work. On verification of records it is understood that he has performed satisfactorily in the department.

The department has prayed to engage him in the University on daily wage basis as no staff is deployed in the department and the concerned staff has been rendering service for more than 03 years without any pay by office.

The matter is placed before the Council for consideration.

Item No. 24 : Conversion of CPF to GPF cum Pension Scheme of 12 nos of employees of the University :

Hon'ble Gauhati High Court vide order dtd. 25-11-2020 for case No. Cont.Cas(C)/230/2019 has directed Assam University either to comply with the direction or if the direction is not as per law, to file appropriate appeal etc. against such direction. Accordingly, Assam University vide letter No. 105/2/00-Pers/4911-18 dtd. 01-12-2020 has intimated Ministry of Education and asked for immediate release of money to ensure compliance of the order of the High Court. The University has also responded vide letter No. 105/2/00-Pers dtd. 01-12-2020 to the letter of the Ministry of Education No. 9-5/2020-CU-I dtd. 13-11-2020. The relevant communications are placed at **Annexure - C**.

The matter is placed before the Council for discussion and direction if any.

Item No. 25 : Item from the Chair :

Item No. 26 : Any other matter with permission from the Chair :


Registrar i/c