



ASSAM UNIVERSITY, SILCHAR

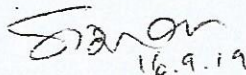
CIRCULAR

It is for information of all concerned that students of the university who are applying for scholarship under any scheme of the Govt of India / any State Govt through **National Scholarship Portal** are required to submit hard copy of the application along with duly verified supporting documents for online institute verification by Assam University.

Therefore, all such students are hereby advised to submit the hardcopy of the application enclosing supporting documents such as Bonafide student certificate, self attested copy of fee receipt (including hostel fee receipt if he/she is a hosteller), mark sheet of last year /class exam passed, Annual Income Certificate in respect parent/guardian issued by appropriate authority for the current year, bank passbook page showing account details, Caste/ Community Certificate, declaration of minority community if applied scholarship under minority scholarship scheme and such other documents wherever necessary to support his /her application through their respective Head of the Department as per proforma at **Annexure-A**. Interested students are advised to apply well ahead of the last date of application of the respective scheme and submit the relevant documents so as to enable the university to complete online verification within the stipulated date.

Applicants should sincerely go through the guidelines and FAQs in furnished in the NSP for the respective scheme before applying for the scholarship so as to avoid mistakes and thereafter any difficulties in the verification process.

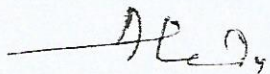
This has the approval of the Vice Chancellor.


16.9.19
(Dr. S. Bhattacharjee)
Registrar
Dt. 16.09.2019

No.AUK-204/45/2019/

Copy to:

1. P.S to V.C for kind information of Vice Chancellor.
2. PVC, Diphu Campus, Assam University for information and circulation.
3. All Heads of Academic Departments, Assam University. They are requested to bring the matter to the notice of the students of their respective departments and send the hardcopies along with supporting documents as per format furnished at Annexure-A.
4. Director, Computer Centre, AUS with a request to upload the same in the university website.
5. DSW, Assam University.
6. File.


Assistant Registrar
(Academic & Research)



ASSAM UNIVERSITY, SILCHAR

No.

Dt.....

To
The Registrar,
Assam University, Silchar

Sub: Forwarding of hard copy of applications for scholarship for online verification through NSP

Sir,

Kindly find enclosed hard copy of applications for scholarship in respect of the following students of our department alongwith supporting documents for online verification by the institute through National Scholarship Portal.

Sl No,	Name of the student	Semester	Course	Name of scholarship scheme	Fresh/ Renewal	Income certificate issuing authority with date of issue
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

It is certified that the following documents in respective above students have been duly verified by the department and enclosed with the respective applications.

1. Annual family Income Certificate issued by Circle Officer/ Tehshildar/Other authorised revenue Officer (please specify).....
2. Marksheet of the last final examination passed.
3. Admission fee receipt with hostel fee receipt if applicant is a hosteller.
4. Bonafide student certificate
5. Caste/ Community Certificate wherever required.
6. Community declaration in prescribed form / affidavit wherever required.
7. Photocopy of bank passbook page showing the name of the applicant and account number with IFSC.
8. AAHAR certificate/ domicile certificate if any
9. Any other document (Please specify)

Yours sincerely

Head,
Department of

Office Seal.

Note: 1. Photocopy of all the documents should be signed by the applicants and verified by the department with signature of the verifying official with seal of the department.
2. The validity of the income certificate is one year from the date of issue. Income certificate issued by Mouzadar / Panchayat Official / Court affidavit in lieu of income certificate will not be accepted.