

**Minutes of the 50th Meeting of the Finance Committee of
Assam University held on 26th June 2018 at 3.30 PM
at IIC, New Delhi**

The following were present:

1. Prof. Dilip Chandra Nath - Chairman
Vice-Chancellor, Assam University
2. Prof. Sivasish Biswas - Member
Pro Vice-Chancellor, Assam University Diphu Campus
3. Dr. Jitendra Kumar Tripathi, JS (CU), UGC - Member
(Visitor's Nominee)
4. Mr. S.K. Ghildiyal, Dy. Secretary to GoI (CU&L), MHRD - Member
[Nominee of JS (CU), MHRD, GoI (Visitor's Nominee)]
5. Mr. Bishnu Chakraborty - Member
Finance Officer, K.K. Handique State Open University,
Guwahati (EC Nominee)
6. Prof. Nagendra Pandey - Member
Dean, School of Earth Sciences, Assam University, Silchar
(EC Nominee)
7. CMA Dr. B. B. Mishra - Ex-officio Secretary
Finance Officer, Assam University

JS & FA, MHRD, GoI (Visitor's Nominee) and Dr Bijoy Kr. Mohapatra, Former Registrar, Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeeth (EC Nominee) could not attend the meeting due to their other engagements and were granted leave of absence.

The comments of JS (CU), MHRD, Dept. of Higher Education, GoI on the agenda items of the 50th meeting of the Finance Committee of Assam University received from Shri Pawan Kumar, ASO (CU-I), MHRD vide his e-mail dated 20th June 2018; the comments received from the Under Secretary to the Govt. of India, IFD, Dept. of Higher Education, MHRD with the approval of JS & FA, MHRD, GoI vide letter F. No. 9-9/2017-IFD, dated 22nd June 2018; and the comments of Joint Secretary (CU), UGC received from the Under Secretary, UGC vide letter F. No. 56-8/2013 (CU), dated 21st June 2018 were placed by the Secretary, Finance


26/06/2018

Committee, Assam University before the Finance Committee and the members noted the comments and put on record.

The Vice-Chancellor assured that the observations of the Ministry will be strictly followed by the University in true letter and spirit.

Item No. FC: 50/01: Welcome and Opening Remarks by the Vice-Chancellor, Assam University.


Prof. Dilip Chandra Nath, Vice-Chancellor, Assam University and Chairman, Finance Committee welcomed all the members for attending the meeting. The Chairman in his opening remarks sought guidance from all the members for all round development and growth of the University. The Chairman requested the Secretary, Finance Committee to initiate the proceedings as per the agenda items.

Item No. FC: 50/02: Confirmation of the Minutes of the 49th meeting of the Finance Committee of the University held on May 31, 2018.

The copy of the Minutes of the 49th meeting of the Finance Committee of the University held on May 31, 2018 was circulated to all the members vide letter No. AUF/686/FC-49/2018-19/811, dated 06th June 2018. University has not received any adverse comments from any of the members. Hence, the Minutes may kindly be confirmed.

Resolution: Subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission, the minutes of the 49th meeting of the Finance Committee of the University held on May 31, 2018 were confirmed with the following amendments to the Resolution No. FC: 49/06 that the Contingency Expenses of the TDC Examinations for the Zones should be restricted as detailed below which was appraised by the Vice-Chancellor to the Committee.

- | | |
|---|----------------|
| (i) Category 1: (Zones having One Stream) | : Rs. 20,000/- |
| (ii) Category 2: (Zones having More than One Stream) | : Rs. 30,000/- |
| (iii) Category 3: (Zones having More than One Stream & Hills) Special Zones | : Rs. 45,000/- |


26/06/2018

Item No. FC: 50/03: Action Taken Report of the 49th Meeting of the Finance Committee of the University.

Action Taken Report on the 49th meeting of the Finance Committee of the University held on May 31, 2018 were placed in the meeting for information and necessary review.

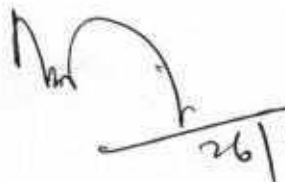
Resolution: Action Taken Report on the 49th meeting of the Finance Committee of the University held on May 31, 2018 were perused and noted by the members of the Finance Committee.

Item No. FC: 50/04: Approval Recommendation for approval and adoption of Annual Accounts of Assam University for the financial year 2017-18.

The Annual Accounts of the Assam University i.e. Receipt & Payment Account, Income & Expenditure Account, Balance Sheet and relevant Schedules for the financial year 2017-18 in the Revised Format of Accounts communicated by the Ministry of Human Resource Development, Department of Higher Education, Government of India vide their letter no. 29-4/2012-IFD dated 17th April, 2015 with the approval by the Office of the Comptroller & Auditor General of India, vide their letter no. RC (AB)/ Misc./ Format of A/cs./ 04-31/2013 dated 10th April, 2015 were placed in the meeting in a separate folder.

The Finance Committee under Section 19 (7) of the Statutes of the University may kindly recommend for approval & adoption of the Annual Accounts for the year 2017-18 by the Executive Council of the University and submission to the Comptroller & Auditor General of India for certification.

Resolution: The Finance Committee under Section 19 (7) of the Statute of the University recommends the Annual Accounts of Assam University i.e. Receipt & Payment Account, Income & Expenditure Account, Balance Sheet and relevant Schedules for the financial year 2017-18 prepared in the Revised Format of Accounts communicated by the Ministry of Human Resource Development, Department of Higher Education, Government of India with the approval by the Office of the Comptroller & Auditor General of India to the Executive Council of the University for approval & adoption and submission to the Comptroller & Auditor General of India for certification.


26/6/2018

Item No. FC: 50/05: Recommendation for approval of the Minutes of the 93rd meeting of the Building Committee of Assam University held on 06th June, 2018.

The recommendations of the Building Committee of Assam University in its 93rd meeting held on June 06, 2018 were placed in the meeting for kind recommendation to the Executive Council of the University for approval.

Resolution: The Finance Committee also recommended the Minutes of 93rd meeting of the Building Committee of Assam University held on 6th June, 2018 to the Executive Council of Assam University for approval and its execution on time bound manner. During award of "Civil Works", UGC guidelines and provisions of GFRs 2017 and related CVC guidelines should be adhered scrupulously.


Further, the Committee recommended to the Executive Council for approval of the proposal of the 93rd Building Committee vide Resolution No. BC:93:06-18:01 for Construction of 100 bedded Boys' & Girls' Hostels at Silchar campus with G+2 storeyed instead of G+1 storeyed within the approved project cost. The Committee also opined that a detail proposal may be send to the UGC with justification and the comparison of Abstract Cost Statement for approval of the UGC Standing Committee.

Item No. FC: 50/06: Review of details of the pending C&AG Transaction Audit Paras and the Action Taken to settle/liquidate the pending Paras.

As advised by the IFD, MHRD & UGC, the details of the pending Transaction Audit Paras are given below for kind information of the members.

Financial Year	No. of O/S Paras till 49 th FC meeting	No. of Settled/ dropped Paras	No. of O/S Paras as on 07.06.2018	Remarks
2012-13	01	0	01	Updated replies along with necessary documents have already been submitted to C&AG office against maximum pending Audit Paras.
2013-14	02	0	02	
2014-15	01	0	01	
2015-16	26	0	26	
2016-17	08	0	08	

The details of the Transaction Audit Paras for the year 2016-17 with up to date Action


26/6/2018

Taken (with small description of the Audit Paras) to settle/liquidate the pending paras were placed in the meeting for review by the members of Finance Committee.

The previous year's pending C&AG Transaction Audit Paras as on 31.03.2016 with up to date Action Taken (with small description of the Audit Paras) to settle/liquidate the pending paras were placed in the meeting for review by the members of Finance Committee.


Resolution: The members discussed the C&AG Inspection Audit Paras and the compliances of the University in detail and resolved/suggested the following:

- (i) The University should comply with the suggestions/instructions of the Audit and efforts should be made to settle/drop the Audit Paras on priority basis.
- (ii) University should take necessary action as per rules and in case of proven act of gross irregularities, University should fix both administrative and financial responsibilities against the officials concerned and necessary disciplinary actions should be initiated by the University & affect recoveries forthwith, wherever necessary and the compliances should be submitted to C&AG under intimation to UGC/MHRD.
- (iii) Disciplinary action also to be initiated against officers responsible for the serious lapses in furnishing remedial/corrective ATNs on Audit Paras. A system of fixing responsibility for serious lapses be put in place by the University.
- (iv) The constituted Standing Audit Committee (SAC) should review all pending Audit Paras and settle the Audit Paras urgently in a time bound manner.

Item No. FC: 50/07: Utilization of Funds - An overview of the financial position of the University and unspent balance as on 31.03.2018.

The Utilization of Funds head-wise showing an overview of the financial position of the University and unspent balance as on 31.03.2018 were placed in the meeting for perusal of the Committee.

Resolution: The Finance Committee perused & noted the financial position of the University and unspent balance as on 31.03.2018.


26/6/2018


Item No. FC: 50/08: Review of progress of the ongoing construction activities of the University.

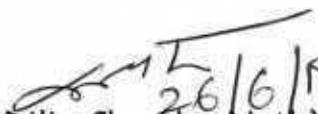
UGC in the letter F. No. 1-1/2012 (CU), dated 25th August 2015 intimated that a separate agenda item on progress of building projects in the prescribed format of the UGC should be placed in the meeting of Finance Committee for necessary review of the overall progress of the developmental activities in the campus. The statement of progress of ongoing building projects were placed in the meeting for necessary review.

Resolution: The Committee expressed their deep concern over the construction works in the University which have already started but not yet finished. The Committee suggested for strict follow-up action to complete these construction works on a priority basis. It is also resolved that, if these construction works are delayed due to lack in efforts of the construction agencies, the matter may immediately be communicated to the higher authorities of such construction agencies with an intimation to the Ministry for taking necessary action in this regard.

Further, the Committee reviewed the work of Construction of 100 bedded Boys' & Girls' Hostels for OBC and opined that a detail Status Report along with specific proposal for allocation of fund for the said Projects should be submitted to UGC for consideration and approval.

The meeting ended with vote of thanks to the Chair.


(CMA Dr. B.B. Mishra)
Ex-Officio-Secretary
Finance Committee
Assam University, Silchar
26/6/18


(Prof. Dilip Chandra Nath)
Chairman
Finance Committee
Assam University, Silchar
26/6/18
