Assam University
Smart Card Form for Students/Scholars

Session: 20................. to 20.................

<table>
<tr><td>PHOTO
(don∅t staple or sign)</td><td>Temporary Library ID:
(Generated during online Registration at Library Portal)

Koha ID (issued by Library):</td></tr>
</table>

Department			
Date of Birth (dd/mm/yyyy)		**Sex**	Male/Female/Others
Course	UG/PG/5 years/IPP/PhD/MPhil/Diploma	**Course Title**	
Full Name of Applicant (CAPITAL LETTERS ONLY)	**Surname:**		
	Forename:		
How Name should appear on Card			
Father's Name			
Mother's Name			
Permanent Address with PIN number			
Identification Mark			
Blood Group		**Category**	UR / SC / ST(P) / ST(H) / OBC / MOBC
Mobile Number			
E-mail ID			
Date of Admission (submit a copy of Admission Fee Recipt)			

[**All fields are mandatory**]

I understand the policy of Rabindra Library, Assam University and undertake to abide by it. I understand that any violation will result in loss of my library privileges and/or other action as deemed appropriate by the Institute.

(Signature of the Applicant)
[Use Black pen to sign]

Date:

Signature & Seal
Head of the Deptt.

See instruction overleaf for filling up the form

Instructions

1. All the fields in the Application Form is mandatory

2. Be care full when filling up the form. The data will be exactly printed in Library Smart Card.

3. For Temporary Library ID, the users have to register themselves though LIBRARY PORTAL [www.libraryopac.aus.ac.in]

4. Select the Home Library as õRabindra Libraryö

5. In the Address field, provide Permanent Address and PIN number is mandatory.

6. The data in Online Form & hard Copy of form should exactly match.

7. Use BLACK pen for signature.

8. Submit the form to the Membership section with duly forwarding of Head of the Department within 30 days of online registration.

9. A copy of admission fee receipt must be attached with the form.

10. Library membership will be issued after verification of the data and document.

11. Once the Library ID is activated by Central Library, user will receive an email in his/her registered email id.

12. Once the id is registered users have to visit the membership section for Instant Photo Update.

13. After activation, users should collect the Library Smart Card & OPAC Password from Library and preferably change in on first login.

14. The loss of Library Card will be charged Rs. 500.

15. Library Rules have been uploaded in AUS website.

16. For any query contact Librarian/Library Membership Section.