



Assam University, Silchar

NOTICE INVITING EXPRESSION OF INTEREST

Assam University, a Central University located at Silchar, Assam is going to hold its 16th Convocation on 16th March, 2018. For decoration of the Convocation Hall- Firms/Decorators/Consultants/Agencies/Designers, having experience of executing similar nature of work, may participate in the EOI for the **“Construction of Temporary Pandal, Decoration of the Stage, supply of other furniture on rent for making sitting arrangement for approx. 1500 students, guests etc including supplying of necessary items like AC, DG Set, Electronic Equipment, Temporary Toilets, Sofa set, Chair etc. on rent for the occasion of Convocation to be held at Assam University, Silchar”**. Also Hall has to be extended as per requirement without column in between width of the Hall.

The aim of seeking EOI is to engage Firm/Decorators/Consultants/Agencies/Designers for preparation of detail cost expenditure of the Programme and execution of work in consultation with “The Venue and Stage Committee” and “Sitting Arrangement Committee”.

The Proposal should be prepared as per the requirement and guidance of the Venue and Stage Committee during execution, if any alteration is required, the permission from the said Committee is to be obtained.

The interested and financially sound having (1) work experience of similar nature, of value not less than 8 lakhs, single work, in last 5 years in any Central Govt. Deptt/Govt. Institution/PSU, (2) GST Registration, (3) Valid PAN card, (4) Trade license are requested to apply with their Credential/Testimonials which is to be sent, to **the Registrar, Assam University, Silchar, Assam, PIN-788011**, super scribing on the top of the envelope **“Expression of Interest for Decoration of Stage, Pandal and other Furniture including supplying of necessary items AC, DG Set, Electronic Equipment, Temporary Toilets, Sofa set, Chair etc on rent for the occasion of Convocation to held at Assam University, Silchar”**. The completion time for the project is 7 (seven) days from the date of execution of agreement with Selected Bidder.

Application in plain paper completed in all respect enclosed with non-refundable application fee of Rs.1500/- (Fifteen hundred) only be submitted by demand draft in favour of Assam University, Silchar payable at Silchar and the application should reach to the Office of the undersigned by 5th March, 2018 upto 12 pm.

The bids shall open for evaluation by the Venue and Stage Committee in the presence of interested bidders on 05/03/2018 (Monday) at 1.30 pm at S.M.Ali Hall, Assam University.

In case of any dispute regarding the tender and its execution, the matter will be solved amicably through discussion or referred to a sole arbitrator to be appointed by the University. The award of arbitration shall be final, conclusive and binding upon both the parties and which is governed by Arbitration and Conciliation Act, 1996.

Sd/-
(Registrar)

File no. No. AU/Engg/Misc-24/2014(Part)

Date: 16/2/18