

ASSAM UNIVERSITY, SILCHAR

(Imprest account for recoupment)

Form: FA 6

Imprest Account of _____

_____ (Rep approval for having imprest)

Vide _____

<u>Sl.No.</u>	<u>Classification</u>	<u>No. of Sub Vouchers</u>	<u>Amount (Rs.)</u>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

Total _____

Amount of Imprest

Rs.

A/Cs submitted for recoupment

Rs.

Cash in hand

Rs.

Signature of the Imprest holder

Imprest accepted for Rs. _____

(Rupees _____)

Only and recouped vide Bill No. _____ Dtd. _____

The reason for non-acceptance of the accounts for Rs. _____

(Rupees _____) informed

To the imprest holder vide letter No. _____