



ASSAM UNIVERSITY: SILCHAR
(A Central University Constituted under Act. XIII of 1989)
Assam – 788 011
Telephone: 03842 – 244879, Fax: 03842 – 224797

Invitation for Expression of Interest

Assam University, Silchar invites expression of interest from reputed and registered Public Sector Undertaking set up by the Central or State Government/ any other Central/ State Government Organization/PSU recognized by the Ministry of Urban Development to carry out civil and electrical works having extensive experience in execution of Buildings, cost estimation & experience in similar works including electrical works and other Installations etc.

The aim of seeking Expression of Interest is to engage the registered Agency as mentioned above for execution as well as quality supervision of civil and electrical works including preparation of working estimate (if necessary) for **“Construction of Vertical Extension of Non-Teaching Staff Quarters at Assam University Silchar Campus amounting Rs 1,39,62,470.00”**.

The interested Bidders are requested to apply with their credential/information/testimonials in prescribed format given in Part-I(A) & Part-I(B). Hard copy of same is to be sent, to the Registrar, Assam University, Silchar, Assam, Pin-788 011 super-scribing on the top of the envelope **“Expression of Interest for the work Construction of Vertical Extension of Non-Teaching Staff Quarters at Assam University Silchar Campus”**. The completion time for the project is 18 (Eighteen) months from the date of execution of agreement with the selected Bidder.

Application completed in all respect enclosed with non-refundable application fees of Rs 10,000/- (Ten thousands) only by demand draft in favour of Assam University, Silchar payable at Silchar are to be reached to the undersigned on or before the last date of submission. Detail terms and conditions including prescribed format is available in the website at **www.aus.ac.in**. The last date of submission of application is **12.12.2017 (2:00 PM)**.

Sd/-
Registrar
AU Silchar-11

F.NO. AU-Engg/Const-102/2016

Dated: 30.11.2017

Copy to

1. PS to VC, for kind information of Hon'ble Vice Chancellor
2. Finance Officer for information
3. Director, Computer Centre, with a request to upload the Notice Inviting Expression of Interest in the university website as per soft copy
4. File

Sd/-
Registrar



PART-I(A)
ASSAM UNIVERSITY: SILCHAR
(A Central University Constituted under Act. XIII of 1989)
Assam – 788 011
APPLICATION FORM FOR EXPRESSION OF INTEREST
Last date for submission of application: **12.12.2017 (2:00 PM)**

UNDERTAKING

I / We have read and understood the instructions and the terms and conditions contained in the application form. I / We do hereby declare that the information furnished in the application and in the supplementary sheets from pages 03 to 06 is correct to the best of my/our knowledge and belief.

Name (in Block Letter):

Designation:

Complete Postal Address :

E-mail:

Phone No.:

Mobile No.:

Place:

Date:

Signature of Applicant
Seal of Office

To

The Registrar
Assam University, Silchar
Silchar – 788 011



PART-I(B)

Information to be furnished by the Applicant

SI No.	Description	Remarks
1	Name and address of registered office	
2	Whether notified by Ministry of Urban Development/ Any other Authorized Body. Self attested copy of the certificate should be enclosed.	
3	Whether Central/State Government Organization/PSU with full particulars including names, professional qualification, age, experience etc.	
4	Names, qualification and experience of all technical personnel	
5	Details of experience as Executing Agency: Extensive experience in execution of site lay-out, Quality supervision of multi storey building like hostels, functional building, residential building under Central University, IIT, NIT or any other reputed Organizations during last 7 years ending 31st March, 2017:-	
(i)	Similar job of single building executed cost not less than 5.00 crores or	
(ii)	Similar job of two buildings executed cost not less than 3.00 crores or	
(iii)	Similar job of three buildings executed cost not less than 2.00 crores.	
	The job performance certificate is to be issued by head of the respective Institute or authorized official. Copy of the client certificate, self attested should be enclosed.	
6	Important large projects in which the firm is engaged at present and their estimated cost (stage of work viz. Planning and Construction). The full address of the clients shall be indicated against each project.	
7	Financial report duly audited by Chartered Accountant for last three years i.e., balance sheet, profit and loss account.	

Signature of the Applicant
Complete address
Office Seal with Date



PART-II(A)

Instructions to the Applicants before filling up of Application Form

- 1) As the time is the essence of the Contract Agreement, the ability and competence of the Agency to render required service within the specified time frame will be a major factor while deciding the selection of the Agency.
- 2) Eligibility criteria of Executing Agency:
The agency should have extensive experience in execution of multi storey hostel building, functional building and residential building
 - (i) 3 single building executed cost not less than 2.00 crs, or
 - (ii) 2 single building executed cost not less than 3.00 crs, or
 - (iii) 1 single building executed cost not less than 5.00 crs during last 7 years ending 31st March, 2017, under IIT, NIT, Central University or any other reputed Organizations.
- 3) The applications shall be signed by the person/s on behalf of the organization having necessary Authorization/Power of attorney to do so. Each page of application shall be signed (copy of Power of Attorney/Memorandum of Association shall be furnished along with the application and Original should be produced subsequently for verification & return).
- 4) Intending applicants are required to submit their full Bio-Data in duplicate giving details about their organization, experience, technical personnel in their organization, proven competence to handle major works, in house computer aided design facilities etc. in the enclosed Proforma.
- 5) Both the forms of applications (original and duplicate copy) shall contain copies of all the enclosures separately.
- 6) If the space in the Proforma is insufficient for furnishing full details, such information may be supplemented on separate sheet stating therein the part of the Proforma and serial number. Separate sheets shall be used for each part of the application.
- 7) The applicant shall, with the prior approval of the University and within the agreed fees, engage the services of well qualified specialists or consultants pertaining to the following services if requires
 - (i) Structural
 - (ii) Electrical
 - (iii) Sanitary, drainage and water supply
 - (iv) Air conditioning



The fees of these specialists/consultants appointed under this clause shall be paid by the Agency, who shall also be responsible for all the consultancy services, action, omission & commissions of such specialists consultants engaged.

- 8) While filling up the application with regard to the list of important projects completed or on hand, the applicants shall include separate sheet in the prescribed format.
- 9) **Non-refundable application fees to be sealed in envelope No.1**
- 10) **Technical Qualification details including pg no. 1-6 is to be sealed in envelope No. 2**
- 11) **Service charge/ Agency charge in percentage is to be sealed in envelope No.3**
- 12) **Envelope No.1, 2 & 3 to be inserted in a single envelope, properly sealed and subscribing name of work, closing date & name of agency on the cover of the envelope.**
- 13) Services to be rendered by the Agency:-
 - (a) To take instructions from the University and float tender for the work on the basis of the bill of quantities prepared by the University empanelled Architect
 - (b) To execute the work with proper supervision maintaining the quality of the work
 - (c) Any other services in connection with the said works and normally rendered by the Agency and not referred to in above.
 - (d) To comply with terms and conditions of the Administrative Approval and to sign specific contract agreement for the work
 - (e) Agency has to submit an indemnity bond for the particular work with desired format after issuance of administrative approval.
- 14) **Work will be awarded to the Agency who will fulfill all the criteria mentioned in the documents and the competition among the PSUs/ Organizations as described in the EOI shall be essentially on the lumpsum service charges to be claimed for execution of work.**
- 15) The interested bidder may examine the nature of work available in Engineering Section and visit the site to satisfy them about the scope of the work before submitting the EOI. The duly filled in EOI can be submitted by hand in the Tender Box at Engineering Section, Administrative Building, Assam University, Silchar on 12.12.2017 **up to 2 pm**. The bid will be opened on 12.12.2017 **at 3 pm**. in presence of the Parties or their authorized representatives.
- 16) The EOI can be downloaded from University web site www.aus.ac.in for which non refundable fees of Rs 10,000/- per EOI payable in DD (Drawn in favour of Assam University, Silchar) to be enclosed as application fees along with the EOI & the EOI document can also be obtained from the Engineering Section on all working days during **1.12.2017 to 12.12.2017** up to 12 noon.



- 17) The University does not bind itself to accept lowest Bidder and reserves the right to reject any or all the EOI received by recording clear, logical reasons.
- 18) Canvassing in any form will be a disqualification for submission of the EOI including submission of EOI to the university in future.
- 19) In case of any disputes regarding the contract and its execution, the matter will be referred to a sole Arbitrator to be appointed by the University whose decision shall be final and binding for both the parties. The Civil court shall have no jurisdiction to entertain any dispute regarding the same.
- 20) All the pages of the documents are to be signed by the applicant.

Sd/-
Registrar
Assam University, Silchar