

ANNEXURE-I

ASSAM UNIVERSITY, SILCHAR:: DEPT OF PHYSICS
Notice Inviting Tender For Catering Service For International Conference
During 01-03 March, 2018

Sealed quotations are invited from Suppliers/Authorized Dealers etc. having valid PAN and GST for timely supply of the following items for the International Conference on Systems and Processes in Physics, Chemistry and Biology (ICSPPCB-2018) during march 01-03, 2018 in the Department of Physics, Assam University, Silchar. The quotations should be submitted in a sealed envelope superscripted as “TENDER FOR CATERING SERVICE: ICSPPCB-2018” addressed to Dr. Utpal Sarkar, Convener ICSPPCB-2018, Department of Physics, Assam University, Silchar-788 011. **The last date of submission of quotations is up to 11.00 A.M. of 20-02-2018 and the same will be opened on 20-02-2018 at 12.00 Noon at the Physics Department, Assam University, Silchar.**

Item A: Breakfast

Date: 01-03-2018 to 03-03-2018
(7.30 A.M.)

Sl. No.	Items (Tentative 150 plates)
1.	Cornflakes-Milk
2.	Bread-Butter-Jam/Puri-Sabji or Bread-Butter-Jam/Idli-Para-Sambar-Chatni/Masala-Dosa or Bread-Butter-Jam/Veg-Paratha/Alu-Paratha-Chatni
3.	Boiled Egg
4.	Banana
5.	Black Tea, coffee (sugar cube and milk separately)
6.	Drinking Water- 7 A.M. to 10 P.M.

Item B: High Tea & Tea

Date: 01-03-2018
High Tea (11.00 A.M.)

Sl. No.	Items (Tentative 300 plates)
1.	Kaju Barfi
2.	1 Cartlet
3.	1 Roasted Nut
4.	1 Bhujia Packet
5.	Black Tea and coffee (sugar cube and milk separately)

Tea:

Date: 01 March 2018 (4 pm and 6 pm) and 02 and 03 March 2018 (11 am, 4 pm and 6pm)

Sl. No.	Items (Tentative 200 cups)
1.	Black Tea and coffee (sugar cube and milk separately)
2.	Biscuits (good quality e.g. neutrichoice digestive)/Snacks

Item C: Lunch & Dinner

Date: 01-03-2018

LUNCH (12.30 P.M.)

Sl. NO	Non Veg (Tentative 175 plates)	Veg (Tentative 25 plates)
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1.	Plain Rice (Basmati Rice)	Plain Rice (Basmati Rice)
2.	Tawa Roti (Aashirvaad atta)	Tawa Roti (Aashirvaad atta)
3.	Mug Dal Fry	Mug Dal Fry
4.	Fish Chap	Potato Finger
5.	Katla Fish Kalia (minimum 2 Kg Wt. and weight of per piece is minimum 100 gm)	Potal Dolma
6.	Chatni (Fruits)	Butter Paneer (minimum 6 piece paneer)
7.	Dahi (Khatta) (minimum weight 100 gm per plate)	Boiled Veg
8.	Rasgulla	Chatni (Fruits)
9.	Salad	Dahi (Khatta) (minimum weight 100 gm per plate)
10.	Papad	Rasgulla
11.		Salad
12.		Papad

Date: 02-03-2018

LUNCH (12.30 P.M.)

Sl. NO	Non Veg (Tentative 175 plates)	Veg (Tentative 25 plates)
1.	Plain Rice (Basmati Rice)	Plain Rice (Basmati Rice)
2.	Rumali Roti (Aashirvaad atta)	Rumali Roti (Aashirvaad atta)
3.	Aloo Jhuri Bhaji	Aloo Jhuri Bhaji
4.	Dal Tarka	Dal Tarka
5.	Chicken Curry (minimum weight 150 gm per plate)	Mixed Vegetable
6.	Chatni (Fruits)	Paneer Kofta
7.	Gulab Jamun	Chatni (Fruits)
8.	Dahi (Khatta) (minimum weight 100 gm per plate)	Gulab Jamun
9.	Salad	Dahi (Khatta) (minimum weight 100 gm per plate)
10.	Papad	Salad
11.		Papad

Date: 03-03-2018

LUNCH (12.30 P.M.)

Sl. NO	Veg (Tentative 200 plates)
1.	Plain Rice (Basmati Rice)
2.	Radha Ballavi
3.	Mushur Dal Fry
4.	Kasmiri Aloo Dam
5.	Motor Paneer (minimum 6 piece paneer)
6.	Dhoka Dalna
7.	Ice Cream

8.	Salad
9.	Papad

Date: 01-03-2018

DINNER (7.30 P.M.)

Sl. NO	Non Veg (Tentative 175 plates)	Veg (Tentative 25 plates)
1.	Soup (Sweet corn)	Soup (Sweet corn)
2.	Plain Rice (Basmati Rice)	Plain Rice (Basmati Rice)
3.	Tandoori Roti (Aashirvaad atta)	Tandoori Roti (Aashirvaad atta)
4.	Chana Dal Fry	Chana Dal Fry
5.	Beguni	Beguni
6.	Mixed Veg. (White)	Mixed Veg. (White)
7.	Chicken Butter Masala (minimum weight 150 gm per plate)	Palak Paneer (minimum 6 piece paneer)
8.	Chatni (Fruits)	Chatni (Fruits)
9.	Nolen Gurer Payesh	Nolen Gurer Payesh
10.	Ice Cream (Amul/Cornetto/Rollick)	Ice Cream (Amul/Cornetto/Rollick)
11.	Salad	Salad
12.	Papad	Papad

Date: 02-03-2018

DINNER (7.30 P.M.)

Sl. NO	Non Veg (Tentative 200 plates)	Veg (Tentative 30 plates)
1.	Starter (Chicken Pakora)	Starter (Panner Pakora)
2.	Soup (Hot and sour)	Soup (Hot and sour)
3.	Pulao (Kalajeera Rice)	Pulao (Kalajeera Rice)
4.	Plain Rice (Basmati Rice)	Plain Rice (Basmati Rice)
5.	Butter Nan	Butter Nan
6.	Noodles	Noodles
7.	Chilly Baby Corn	Chilly Baby Corn
8.	Mixed Dal Fry	Mixed Dal Fry
9.	Egg Devil	Veg Papad Muglai
10.	Chilly Fish (per piece is minimum 100 gm)	Veg Kofta
11.	Motton Kassa (per plate is minimum 200 gm)	Sahi Paneer (minimum 6 piece paneer)
12.	Chatni (Fruits)	Chatni (Fruits)
13.	Rasmali	Rasmali
14.	Jilabi	Jilabi
15.	Salad	Salad
16.	Papad	Papad

Date: 03-03-2018

DINNER (7.30 P.M.)

Sl. NO	Non Veg (Tentative 175 plates)	Veg (Tentative 25 plates)
1.	Soup	Soup
2.	Plain Rice (Basmati Rice)	Plain Rice (Basmati Rice)
3.	Palak Puri (Aashirvaad atta)	Palak Puri (Aashirvaad atta)
4.	Chana Masala	Chana Masala

5.	Jeera Rice (Basmati Rice)	Jeera Rice (Basmati Rice)
6.	Mug Dal Fry	Mug Dal Fry
7.	Veg. Pakora	Veg. Pakora
8.	Chicken Kassa (per plate is minimum 150 gm)	Aloo Paneer (minimum 6 piece paneer)
9.	Chatni (Fruits)	Chatni (Fruits)
10.	Gulab Jamun	Gulab Jamun
11.	Jilabi	Jilabi
12.	Salad	Salad
13.	Papad	Papad

Terms & Conditions:

1. Payment will be made as per University rule.
2. Price should be quoted separately for items A, B & C. The order for items A, B & C may be given separately.
3. Caterers should have experience to serve international conference. Utensils e.g. plates, cups, dishes, spoons etc. should be free from strain and scratch etc. Caterers should produce proof of supplying food to previous conference, symposia etc. to University/NIT/other institutions.
4. The price range per plate may be Rs. 350-500 (Lunch/Dinner).
5. Caterer should mention in the quotation that they will use following items for preparing food:
 - a) Safola Gold/Olive oil, MDH Spicy Brand, Monorama Ghee, Amul Taza Milk, Bisleri Mineral Water.
6. No oil and spices should float on the curry.
7. For serving food, caterer should use Melamine/ceramic cups, Melamine/ceramic plates, Steel Spoons, Steel Forks, Paper Cup, Napkin.
8. Those who will serve food should wear Hand Globes, Hair Cap, Mask.
9. Serving of breakfast, lunch, dinner should be sharp at time.
10. Buffet type food service should be maintained.
11. The number of plates may vary. The exact number will inform one or two day before each schedule.
12. In case of unsatisfactory supply, the University reserves the right to deduct appropriate amount as it deems fit from the bills of the supplier.

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ASSAM UNIVERSITY, SILCHAR:: DEPT OF PHYSICS

**Notice Inviting Tender For Decoration and Pandal For International Conference
During 01-03 March, 2018**

Sealed quotations are invited from reputed Suppliers/Authorized Dealers etc. having valid PAN and GST for timely supply of the following items for the International Conference on Systems and Processes in Physics, Chemistry and Biology (ICSPPCB-2018) during march 01-03, 2018 in the Department of Physics, Assam University, Silchar. The quotation should be submitted in a sealed envelope superscripted as “QUOTATION FOR DECORATION AND PANDAL FOR ICSPPCB-2018” addressed to Dr. Utpal Sarkar, Convener ICSPPCB-2018, Department of Physics, Assam University, Silchar-788 011. **The last date of submission of tender/quotation is up to 11.00 A.M. of 20-02-2018 and the same will open on 20-02-2018 at 12.00 Noon in the Physics Department, Assam University, Silchar.**

Sl. No	Item	Specification
1.	Stage and hall decoration	With real flower and other related items
2.	White Display Screen at backside of the stage	Full coverage of back side. This should be movable.
3.	Office Desk with chair	Desk size 16 ft × 2ft 6 inch. The pandal should have proper ceiling
4.	Dining Space	Should fit for 200 people with ceiling
5.	Kitchen Hall	Should be enclosed properly
6.	Main Gate at the boundary of Bipin Chandra Paul Auditorium	Size: Length 16 ft, Height: 9ft, Width of the walls 2.5 ft
7.	Small Gate at the entrance of Bipin Paul	Should properly fit with the door of the rooms.
8.	Light	At the Gate, dinning space and office desk
9.	Online UPS	UPS should be capable to take the load of one projector, one sound system and at least one light bulb
10.	Suitable Poster stand	Should hold minimum 80 poster of size (1m × 1m)
11.	150 Chairs	With clean cover
12.	30 tables	With clean cover
13.	5 No. Dustbin	Big dustbin
14.	Sound system	2 Nos. of Collar microphone, 3 Nos. cordless microphone, 6 Nos. Box

15.	3 Operator	1 sound system operator, 1 electrician, 1 helper
16.	Temporary arrangement for hanging projector from Roof top	

Terms & Conditions:

1. Payment will be made as per University rule.
2. Pandal and decoration work should be completed on 28th February, 2018.

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ASSAM UNIVERSITY, SILCHAR:: DEPT OF PHYSICS

Notice Inviting Tender For Printing Material For International Conference
During 01-03 March, 2018

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Sl. No	Item	Quantity	Specification
1.	Abstract Book	250	Good quality NS Paper, 70 GSM, offset print
2.	Printed Pad	200	Standard quality and size
3.	Certificates	220	Standard quality and size
5.	Invitation Cards	200	Standard quality and size
6.	Banner	3	Size: (6×4) sq. ft
		1	Size: (20×12) sq. ft
		2	Size: (2×7) sq. ft
		1	Size: (12×2.5) sq. ft

Terms & Conditions:

1. Payment will be made as per University rule.
2. Printing quality should be good.
3. Items should be delivered within the stipulated time.
4. The exact number of quantity may vary.

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ASSAM UNIVERSITY, SILCHAR:: DEPT OF PHYSICS

**Notice Inviting Tender For Transport Service For International Conference
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Sl. No	Item	Specification
1.	Maruti Swift Dzire/Tata Zest/Maruti Suzuki	Dropping (Airport to NIT/AU guest house) and vice versa
2.	Maruti Swift Dzire/Tata Zest/Maruti Suzuki	Whole day (7 AM to 10 PM)
3.	Maruti Swift Dzire/Tata Zest/Maruti Suzuki	Dropping (from NIT/AU guest house to Airport at early morning around 4.30 AM)
4.	Toyota Innova/Toyota Fortuner/Tata Safari	Dropping (Airport to NIT/AU guest house) and vice versa
5.	Toyota Innova/Toyota Fortuner/Tata Safari	Whole day (7 AM to 10 PM)
6.	Toyota Innova/Toyota Fortuner/Tata Safari	Dropping (from NIT/AU guest house to Airport at early morning around 4.30 AM)
7.	Traveller	Silchar (Rangirkhari Point) to Assam University at 7.00 A.M (Only dropping). and Back to Silchar from Assam University at 10 P.M (only dropping).

Terms & Conditions:

1. Payment will be made as per University rule.
2. All the vehicles should be of good quality.
3. Drivers should have proper licence and paper of the vehicles should be ok.
4. Driver should maintain the proper timing.

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**Notice Inviting Tender For Conference Kit Bag For International Conference
During 01-03 March, 2018**

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Sl. No	Item	Quantity	Specification
1.	Conference Kit Bag	170-180	Back Pack

Terms & Conditions:

1. Payment will be made as per University rule.
2. Bag should be of good quality.
3. The price range per bag may be Rs. 300-500.
4. The exact number of quantity may vary.

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