ASSAM UNIVERSITY:SILCHAR
TRIGUNA SEN SCHOOL OF TECHNOLOGY

The second meeting of the Board of Governors (hereafter referred to as BOG) in Triguna Sen School of Technology (hereafter referred to as TSSOT), Assam University, Silchar (hereafter referred to as AUS) was held on 28th March, 2015 at 02:00 pm in the Hemanga Biswas Sabhakaksha under the Chairmanship of Hon'ble Vice-Chancellor, Assam University, Silchar. The following members attended the meeting.

1.	Prof. Somnath Dasgupta, Vice-Chancellor, AUS	: Chairman
2.	Prof. Sukumar Nandi, Dept. of CSE and Deputy Director, IIT Guwahati	: Member
3.	Prof. Souvik Bhattacharyya, Dept of Mechanical Engg, IIT Kharagpur	: Member
4.	Prof. Hafizur Rahaman, Dept. Of Information Technology, IIEST	: Member
5.	Prof. C. R. Bhattacharjee, Dept. of Chemistry, AUS	: Member
6.	Prof. Prasanna Kumar G. V., Head, Dept. of AE, AUS	: Member
7.	Prof. Debaprasad Das, Head, Dept. of ETE, AUS	: Member
8.	Dr. L. N. Sethi, Associate Prof., Dept. of AE, AUS	: Special Invitee
9.	Dr. Sudipto Sarkar, Associate Prof., Dept. of AE, AUS	: Special Invitee
10.	Prof. Sudipta Roy, Dean, TSSOT	: Member Secretary

Prof. Somnath Dasgupta, Hon'ble Vice Chancellor and Chairman of the Board of Governors in TSSOT, Assam University, Silchar presided over the meeting.

The Chairman extended a very warm welcome to all the members of the Board and thanked them for sparing their valuable time out of their busy schedule to attend this meeting of the Board. The Chairman also conveyed his greetings for holding the second meeting of the BOG in TSSOT. The Chairman also introduced Prof. Souvik Bhattacharyya, Department of Mechanical Engineering and Deputy Director, IIT Kharagpur and Prof. Hafizur Rahaman, Department of Information Technology, IIEST, Shibpur to all the members of the Board of Governors and expressed his sincere thanks to all of them for attending the meeting as Members of BOG in TSSOT, AUS.

The Chairman informed the members about the sad demise of Prof. Ramendu Bhattacharjee, Pro Vice-Chancellor of Assam University, Silchar and a former Dean of the Triguna Sen School of Technology. The members expressed condolences and one minute silence was observed praying for eternal peace of the departed soul of Prof. Ramendu Bhattacharjee who expired prematurely.

The Chairman then invited the Dean, TSSOT who is the Member-Secretary of BOG to initiate discussions on the agenda items.

After threadbare discussions the following resolutions were adopted unanimously.

AGENDA AND RESOLUTIONS:

AGENDA NO. 2.1: CONFIRMATION OF THE MINUTES OF THE 1st MEETING OF THE BOG OF TSSOT.

RESOLUTION NO. 2.1: Since no comment has been received from the members, the Board confirmed the minutes of the 1st Meeting of the BOG of Triguna Sen School of Technology (TSSOT) held on 28th January, 2015.

AGENDA NO. 2.2: *DETAILED PROJECT REPORT (DPR)*

RESOLUTION NO. 2.2: The Member-Secretary appraised the members about the proposed DPR of the school. After in-depth discussion the following are resolved unanimously.

> **RESOLUTION NO. 2.2.1:** The members have an in-depth discussion on the name of the School and it is unanimously resolved that TSSOT should be renamed as Assam University Institute of Technology (AU-IT) as the proposed structure and activities of the school are more of an Institute than a school. Thus from now onwards all the places wherever needed TSSOT will be renamed as AU-IT. After changing the name, it should be forwarded to AICTE and other relevant agencies for approval.

> The Registrar of Assam University is asked to place it in EC and to take necessary measurements for implementation.

> **RESOLUTION NO. 2.2.2:** The members have a prolonged discussion on the proposed DPR of AU-IT and certain modifications are suggested for the DPR. The Chairman, NBA preparation committee will incorporate all changes and will circulate it to all members for approval or will be placed in the next BOG meeting.

> The Registrar of Assam University is asked to place it in EC and to take necessary measurements to implement the DPR of AU-IT.

AGENDA NO. 2.3: *STATUS REPORT ON TEQIP–II – REG.*

RESOLUTION NO. 2.3: The Co-ordinator, TEQIP-II had reported the members about the TEQIP-II activities executed following the Institutional Development Proposal (IDP), Project Implementation Plan (PIP) and with the approval of the competent authority. The Co-ordinator, TEQIP-II had appraised the members about the 4th JRM report where four implementation indicators were found falling short. After thread bare discussion the following resolutions were considered unanimously

> **RESOLUTION NO. 2.3.1:** The minute of the first BOG meeting will be uploaded in the university website as it is now confirmed. This will met one short-fall.

> **RESOLUTION NO. 2.3.2:** All the eligible programmes for NBA accreditation will be processed immediately. The Chairman of the NBA preparation committee is requested to take necessary initiative to complete the process of accreditation.

> **RESOLUTION NO. 2.3.3:** The Co-ordiantor, TEQIP-II is requested to complete the updation in the MIS software immediately with the help of the staff of the TEQIP Cell.

> **RESOLUTION NO. 2.3.4:** The Co-ordiantor, TEQIP-II is requested to prepare the action plan for the rest of the project period (upto October, 2016) for the commitment for expenditure of the unspent fund available and the balance allocation yet to be received immediately. The Chairman, BOG is authorised to approve the action plan.

AGENDA NO. 2.4 : PROPOSED CHOICE BASED CREDIT SYSTEM (CBCS).

RESOLUTION NO. 2.4 : The Member-Secretary briefed the members about the necessity of the new CBCS as guided by UGC and AICTE in the joint workshop held at Guwahati on 27 Mar, 2015. He also placed the related resolution of the minute of the School Board of TSSOT held on 23 Mar, 2015. After thorough discussion, the members approved the minute of School Board and advised Dean, TSSOT to arrange a workshop at the School level to finalise the CBCS structure. The members also opioned that the proposed structure will be implemented from 2015-16 academic year. The Chairman is authorised to approve the proposed CBCS structure of AU-IT so that it may be implemented from the academic session 2015-16.

AGENDA NO. 2.5 : NEW ACADEMIC CALENDAR.

RESOLUTION NO. 2.5 : The Member-Secretary briefed the members about the necessity of the new Academic Calendar for AU-IT and placed the academic calendar and holiday list for AU-IT. After thorough discussion, the members on principle agreed on the proposals and requested the Chairman of BOG to place it in the Executive Council meeting of the university for approval. The academic

calendar and holiday list for AU-IT is attached as Annexure I. Relating to this, the members also resoluted the following:

RESOLUTION NO. 2.5.1: The Examination process of AU-IT will be autonomous and Dean(Academic) of AU-IT will be Examination in-charge of AU-IT.

RESOLUTION NO. 2.5.2: The theory examination schedule will be prepared clubbing 1st and 3rd years in one half and 2nd and 4th years in another half. The laboratory examinations will be conducted in the last week of the lab session.

RESOLUTION NO. 2.5.3: To follow the continuous evaluation process, the full mark of each paper will be distributed in three categories:

     i)   Internal assessment 20 marks (will be spread over the entire semester)
     ii)   Mid-semester examination 30 marks
     iii)   End-semester examination 50 marks

RESOLUTION NO. 2.5.4: To be promoted to 3rd year a student has to clear all the courses of 1st year and to be promoted to 4th year a student has to clear all the courses of 2nd year.

RESOLUTION NO. 2.5.5: The checking/evaluation of the answer scripts have to be completed before vacation and the evaluated answer scripts will be shown to the students during a fixed period of time. The result will be published within 6 weeks from the completion of examination.

RESOLUTION NO. 2.5.6: The summer internship will be of 8-10 weeks. The classes and the examnninations have to be scheduled accordingly.

RESOLUTION NO. 2.5.7: AU-IT will remain open from 9:00 am to 5:30 pm with 30 minutes lunch break and 5 working days will be there in a week. Proper transportation facility should be there for the students and the faculties and staff for the new office hours.

RESOLUTION NO. 2.5.8: Tech fest will be organised every year starting from 5:00 pm in any Friday and will be completed by Sunday night. Monday will be the working day as usual.

AGENDA NO. 2.6: *MISCELLANEOUS*

AGENDA NO. 2.6.1: IDENTIFICATION OF THE THRUST AREAS FOR INDIVIDUAL DEPARTMENTS:

RESOLUTION NO. 2.6.1: It is resolved that individual departments will prepare their Vision and Mission in the line of the Vision and Mission of AU-IT where the thrust areas or focused areas of the department will be reflected. The concerned Head of the department will organize discussions within the department to identify the thrust areas and finalise it. The final report should be submitted within next six months.

The curriculum of the department will be designed depending on the thrust areas.

AGENDA NO. 2.6.2: THINKERING LAB, REG.

RESOLUTION NO. 2.6.2: It is resolved that at the institute level a new conceptual lab space named as **"Thinkering Lab"** will be established and will be kept open for the students on 24x7 basis. The lab space will be used by the interested students who want to devote their extra time in innovation or thinking and nurturing the new ideas. The logistic supports will be provided by the departments and AU-IT.

AGENDA NO. 2.6.3: INDUSTRY SPONSORED STUDENT PROJECTS

RESOLUTION NO. 2.6.3: It is resolved that the departments will emphasize on the collaboration with the industry to start the industry sponsored undergraduate projects for which a maximum of five students may be grouped for individual departments. Also, a interdisciplinary group may be formed taking students from more than one group for the need of the project.

AGENDA NO. 2.6.4: INCLUSION OF AN EXPERT OF AGRICULTURAL ENGINEERING IN BOG

RESOLUTION NO. 2.6.4: It is resolved that an eminent expert from the field of Agricultural Engineering will be included in BOG of AU-IT. The Head of the department will forward the name to the Chairman of BOG and the Chairman is authorised to approve the name of the expert as a member of BOG.

AGENDA NO. 2.6.5: DOCTORAL PROGRAMME IN THE DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

RESOLUTION NO. 2.6.4: It is resolved that the Department of Electronics and Communication Engineering will start the Doctoral programme (PhD) from the academic session 2015-16 as the eligible supervisor is available in the department. It will help to promote the research activities in the department.

As there was no item to be discussed the meeting ended with the thanks to and from the chair.

Dean
Triguna Sen School of Technology
Assam University, Silchar

Approved

Chairman
Board of Governors
Assam university, Silchar

Academic Calendar for TSSOT

For all Students admitted before Academic Session 2015-16 and B.Tech (Lateral) for the session 2015-16	
ODD SEMESTER : July – December, 2015	
Registration of all continuing students for the session 2015-16	**01-14 July, 2015**
Paper Registration of students with backlogs	**15 July, 2015**
Last date of Registration with admissible late fees	**31 July, 2015**
First Day of Instruction	**08 July, 2015**
First Day of Instruction for B.Tech(Lateral)	**15 July, 2015**
1st Internal	**Last week of August, 2015**
2nd Internal	**First Week of October, 2015**
3rd Internal	**First Week of November, 2015**
Submission of Internal Marks	**15 November, 2015**
Last Day of Instruction	**20 November, 2015**
Last date for End Semester Lab Examination	**20 November, 2015**
Preparatory leave	**21-24 November, 2015**
End Semester Examination	**25 November – 10 December, 2015**
Last date of showing the evaluated answer scripts to the students	**18 December, 2015**
Last date for submission of marks	**19 December, 2015**
Declaration of Results	**25 December, 2015**
Winter Break for students	**19 – 31 December, 2015**
EVEN SEMESTER: January – June, 2016	
Paper Registration of all continuing students for the semester	**01-05 January, 2016**
First Day of Instruction	**4 January, 2016**
Paper Registration of students with backlogs	**5 January, 2016**
Last date of Paper Registration with late fees	**10 January, 2016**
1st Internal	**Second week of February, 2016**
2nd Internal	**First Week of March, 2016**
3rd Internal	**First Week of April, 2016**
Submission of Internal Marks	**10 April, 2015**
Last Day of Instruction	**15 April, 2016**
Last date for End Semester Lab Examination	**15 April, 2016**
Preparatory leave	**16-19 April, 2016**
End Semester Examination	**20 April – 05 May, 2016**
Last date of showing the evaluated answer scripts to the students	**13 May, 2016**
Last date for submission of marks	**13 May, 2016**
Declaration of Results	**20 May, 2016**
Summer Break for students for Internship/Industrial Training	**13 May – 30 June 2016**

For the Students admitted in Academic Session 2015-16

ODD SEMESTER : July – December, 2015

First Day of Instruction for M.Tech	**15 July, 2015**
First Day of Instruction for B.Tech (In case Counseling procedure is delayed by unforeseen reason, academic calendar for the First year students only will be suitably adjusted keeping the examination time schedule intact)	**20 July, 2015**
Mid Term Examination	**14-18 September, 2015**
Last date of showing the evaluated mid-term answer scripts to the students	**28 September, 2015**
Last date for submission of mid-term marks	**29 September, 2015**
Submission of Internal Marks	**15 November, 2015**
Last Day of Instruction	**20 November, 2015**
Last date for End Semester Lab Examination	**20 November, 2015**
Preparatory leave	**21-24 November, 2015**
End Semester Examination	**25 November – 10 December, 2015**
Last date of showing the evaluated end semester answer scripts to the students	**18 December, 2015**
Last date for submission of end semester marks	**19 December, 2015**
Declaration of Results	**25 December, 2015**
Winter Break for students	**19 – 31 December, 2015**

EVEN SEMESTER: January – June, 2016

Paper Registration of all continuing students for the semester	**01-05 January, 2016**
First Day of Instruction	**4 January, 2016**
Mid Term Examination	**8-12 February, 2016**
Last date of showing the evaluated mid-term answer scripts to the students	**22 February, 2016**
Last date for submission of mid-term marks	**23 February, 2016**
Submission of Internal Marks	**10 April, 2016**
Last Day of Instruction	**15 April, 2016**
Last date for End Semester Lab Examination	**15 April, 2016**
Preparatory leave	**16-19 April, 2016**
End Semester Examination	**20 April – 05 May, 2016**
Last date of showing the evaluated end semester answer scripts to the students	**13 May, 2016**
Last date for submission of end semester marks	**13 May, 2016**
Declaration of Results	**20 May, 2016**
Summer Break for students	**13 May – 30 June 2016**

TSSOT will follow the Holiday List as per Assam University notification.

Approved

Dean	Chairman
Triguna Sen School of Technology	Board of Governors
Assam University, Silchar	Assam University, Silchar