

Minutes of the 42nd Meeting of the Finance Committee of Assam University held on June 28, 2016 at 11.30 AM at ICSSR, New Delhi

The following were present:

1. Prof. Dilip Chandra Nath, Vice-Chancellor Assam University. : Chairman
2. Shri D. Ramakrishna Rao, Dy. Secretary, MHRD, Gol Nominee of JS (CU&L), MHRD, Gol (Visitor's Nominee) : Member
3. Shri Gour Krishna Pattanayak, Finance Officer Jadavpur University, Kolkata (EC Nominee) : Member
4. CMA (Dr.) B. B. Mishra, Finance Officer (EC Nominee) Central University of Tamil Nadu : Member
5. Prof. N. B. Biswas, Professor, Dept. of Education, Assam University, Silchar (EC Nominee). : Member
- 6 Prof. Samira Behera, Representative of SC/ST : Special Invitee
7. Dr. Sanjib Bhattacharjee, Registrar, Assam University. : Permanent Invitee
8. Prof. Sumanash Dutta, Finance Officer (i/c), Assam University. : Ex-officio Secretary

Joint Secretary & Financial Advisor, MHRD (Visitor's Nominee) and Joint Secretary (CU), UGC, New Delhi (Visitor's Nominee) could not attend the meeting and were granted leave of absence.

The comments of the Under Secretary (CU-I) to Govt. of India, MHRD, Dept. of Higher Education dated June 24, 2016 issued with the approval of JS (CU &L), MHRD, GoI was placed by the Secretary, Finance Committee, Assam University before the Finance Committee and the members noted the comments.

The comments received from Dy. Secretary (Finance), MHRD, GoI with the approval of JS & FA, MHRD, GoI through e-mail dated 28th June 2016 received after the meeting were incorporated in the Minutes of the Finance Committee and kept on record.

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Item No. FC: 42/01: Welcome and Opening Remarks by the Vice-Chancellor, Assam University.

Prof. Dilip Chandra Nath, Vice-Chancellor, Assam University and Chairman, Finance Committee welcomed Shri D. Ramakrishna Rao, Dy. Secretary, MHRD, GoI, as Nominee of JS (CU&L), MHRD, GoI (Visitor's Nominee), Shri G. K. Pattanayak, Finance Officer, Jadavpur University, Kolkata and CMA (Dr.) B. B. Mishra, Finance Officer, Central University of Tamil Nadu, the Executive Council Nominees for attending the meeting and other members of the Finance Committee.

The Chairman in his opening remarks sought guidance from all the members for all round development and growth of the University. He requested the Secretary, Finance Committee to initiate the proceeding as per the agenda items.

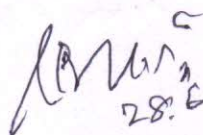
Item No. FC: 42/02: Confirmation of the Minutes of the 41st meeting of the Finance Committee of the University held on November 27, 2015.

The copy of the Minutes of the 41st meeting of the Finance Committee of the University held on November 27, 2015 were circulated to all the members vide letter no. AUF/686/FC-41/2015-16/4964, dated December 17, 2015. In response to the Minutes circulated, Joint Secretary, UGC, New Delhi in his e-mail dated January 20, 2016 remarked that "the minutes of the meeting have been examined in this office and it is observed that all the annexures are not available with the minutes and, therefore, it is not possible to give comments on the minutes as a whole. However, it is requested that before acting on item nos. 41/08 and 41/12, it may kindly be ensured that 1) the total cost of the building projects is well within the allocation and 2) total expenditure on buildings is not more than 50% of the allocation under the head-35. With these observations, the minute seems to be in order".

As the above observations of the Joint Secretary, UGC have been complied with, the Minutes may kindly be confirmed.

Resolution: The members of the Finance Committee perused the observations of the Joint Secretary, UGC, New Delhi in his e-mail dated January 20, 2016.

Considering the compliance by the Assam University on the comments of the Joint Secretary, UGC in respect of Item No. 41/08 and 41/12, the


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Committee perused and confirmed the Minutes of the 41st meeting of the Finance Committee of the University held on November 27, 2015.

Item No. FC: 42/03: Action Taken Report of the 41st Meeting of the Finance Committee of the University.

Action Taken Report of the 41st meeting of the Finance Committee of the University held on November 27, 2015 is placed for information and necessary review.

Resolution: The Action Taken Report on the Minutes of the 41st Meeting of the Finance Committee of the University held on November 27, 2015 were perused and noted by the Members of the FC with following observation:

1. As regards to the observation of UGC on Item No. 41/04, Para 3.3, the Committee reiterated its view that "if the observation of Audit will be followed in the accounts, there will be double booking of expenses in the Utilisation Certificate to be submitted to the UGC, the funding agency. As UGC has issued letter vide No. AUF/686/FC-41/2015-16/5205, dated 28th December 2015 by the University for providing necessary compliance and no compliance has been received on this issue, the Committee opined that a reminder may be issued to the UGC with a copy to the MHRD for necessary clarification on the matter.

Item No. FC: 42/04: Progress of the XII Plan expenditure viz. buildings, equipments, library, fellowship etc. - An overview of the financial position of the University as on 31.05.2016.

The details of XII Plan expenditures head-wise and year-wise showing an overview of the financial position of the University as on 31.03.2016 and 31.05.2016 are prepared and placed for perusal of the Committee.

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Resolution: The Committee perused the progress of XII Plan General Development Grant expenditure as on 31.05.2016 and reiterated that the University should utilize the entire allocated fund within the Plan period.

Item No. FC: 42/05: Status of Utilization of Non-Plan Grants of the University as on 31 May 2016.

Utilization of Non-Plan Grants as on 31st March, 2016 and 31st May 2016 under different heads is placed for kind review and perusal of the members.

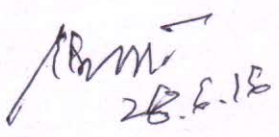
Resolution: The Committee perused the utilisation of Non-Plan Grants for the year 2015-16 and 2016-17 and requests the Vice-Chancellor to write to UGC to release Non-Plan Grants immediately since no grants under Non-Plan were released during 2016-17.

Item No. FC: 42/06: Recommendation for approval and adoption of Annual Accounts of Assam University for the financial year 2015-16.

The Annual Accounts of the Assam University i.e. Receipt & Payment Account, Income & Expenditure Account, Balance Sheet and relevant Schedules for the financial year 2015-16 in the Revised Format of Accounts are placed in a separate folder.

The Finance Committee under Section 19 (7) of the Statutes of the University may kindly recommend for approval and adoption of the Annual Accounts for the year 2015-16 by the Executive Council of the University.

Resolution: The Finance Committee under Section 19 (7) of the Statute of the University recommends the Annual Accounts of Assam University for the financial year 2015-16 prepared in the revised format of Accounts communicated by the Ministry of Human Resource Development, Department of Higher Education, Government of India vide their letter no. 29-4/2012-IFD dated 17th April, 2015 with the approval of the Office of the Comptroller & Auditor General of India, vide their letter no. RC (AB)/ Misc./ Format of A/cs./ 04-31/2013 dated 10th April, 2015 to the Executive Council for approval and adoption.

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Item No. FC: 42/07:

Approval of recommendation of the External Committee & Assistant Solicitor General (ASG) of India, Gauhati High Court, Guwahati for correction of CPF to GPF-cum-Pension Scheme of the Faculty Members & Others of the University joined prior to 01.01.2004.

The Executive Council of Assam University in its 2nd Meeting held on 28th January, 1995 vide Agenda Item No. 23.(4), resolved that each regular employee of the University to be a member of either GPF or CPF and can subscribe towards the fund to which he/ she has opted. The employee who opted for GPF may opt out of the CPF and subscribe towards GPF at any time within his/her entire service period. In the event of such option, only his/her individual contribution towards his CPF account along with interest thereon will be transferred to his GPF Account.

Dept. of Pension & Pensioners Welfare, Government of India in their letter dated 1st May 1987, notified that all CPF beneficiaries who were in service on 01.01. 1986 will be deemed to have come over to the Pension Scheme. These employees may have an option to continue under CPF Scheme. If no option is received, the employees will deemed to have come over to the Pension Scheme. It is to note that Assam University came into existence in the year 1994.

The Executive Council in its 38th meeting held on 21st August, 2003 vide Agenda Item No. 13 approved for the case of two faculty members for switching over from CPF to GPF-cum-Pension Scheme as per the UGC's directive vide No.F. No.31-29/98 (CU).

UGC in their letter No. F.31-39/98(CU), dated 17th May 2005, directed the Assam University to allow the employees for adoption of GPF Scheme who were recruited after IVth Pay Commission and before 1st January, 2004 (New Pension Scheme applicable date) and to make necessary corrective measures immediately.

UGC also in their letter No. F.19-5/2003(CU), dated Sept 2003 basing on the clarification submitted by the Assam University, conveyed the decision of the UGC on switching over from CPF to GPF in respect of the employees of Assam University under the following conditions.

- (i) Who joined Assam University as fresh recruitee with no past service up to 31.12.2003, will be enrolled under GPF cum Pension Scheme.
- (ii) Who joined the Assam University from other Colleges/Universities having CPF Schemes and opted to continue with same scheme, can never be switched over to GPFcum Pension Scheme.
- (iii) Who joined from other Colleges/Universities having CPF Scheme and not opted for any scheme, can be covered under GPF cum Pension Scheme with the benefit of continuation of previous service provided the employer CPF contribution and other terminal benefits with up to date interest are remitted to Assam University. If the previous benefits with up to date interest are not deposited with Assam University, benefits of previous service will not be admissible.

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UGC also requested in the said letter to settle the cases in view of the above clarification.

This long pending issue was placed to the 39th meeting of the Finance Committee vide Agenda Item No. FC: 39/05 and FC resolved that the University should prepare the individual status report in detailed of such employees based on the categories and referred to External Committee consisting of Shri Joydeep Sil, Registrar, IISER, Kolkata and Shri Gour Krishna Pattanayak, Finance Officer, Jadavpur University, Kolkata with at least one member from MHRD for scrutiny and necessary recommendations.

The Committee meets on June 23, 2015 and based on the recommendations, the Finance Committee in its 41st meeting resolved as follows:

“The members discussed in detailed the individual cases for the proposal for correction of CPF to GPF-cum-Pension Scheme recommended by the Committee in their meeting held on June 23, 2015 at 12.00 Noon at AIU House, New Delhi considering the followings:

- (a) The terms and conditions of the appointment letters issued to the faculty concerned which stipulates that they will entitled to GPF-cum-Gratuity as per University Rule.
- (b) The resolution of the 2nd Executive Council meeting of the Assam University held on 20th January, 1995 for considering the employees to opt either GPF or CPF Scheme.
- (c) UGC letter No. F.31-39/98(CU), dated 17th May 2005 and letter No.F.19-5/2003 (CU), dt. Sep 2013 issued to the Assam University.

The Finance Committee reiterated the views and recommendations of the said Committee that:

The statement of particulars for allotment of CPF Account Number and submission of the form of nomination of CPF to Assam University is not a clear cut option for opting CPF. This is only an allotment particulars and nomination form for CPF. As there is no such option for opting CPF for the employees joining after 4th Pay Commission and before 01.01.2004, the employees may not be considered under category No. (ii) of the UGC letter No. F.19-5/2003 (CU) of Sep 2013.

Considering the above into account, the Finance Committee recommends the cases of:

1. Prof. N.B. Biswas, 2. Prof. Gopalji Mishra, 3. Prof. B. Mate, 4. Prof. R.R. Dhamala, 5. Prof. D.K. Pandiya, 6. Prof. Geetika Bagchi, 7. Prof. S.B. Paul, 8. Prof. B.K. Dutta, 9. Prof. M.R. Islam, 10. Prof. (Late) G. Biswas, 11. Dr. (Late) P. Debnath, 12. Shri P.R. Ramesh, 13. Shri D.B. Rai, 14. Prof. S.K. Panda for correction from CPF to GPF-cum-Pension Scheme in principle for the service period rendered at Assam University only.

As regard the cases of Prof. Tapodhir Bhattacharjee and Prof. Bishwanath Prasad, the Committee could not recommend for re-opening of the cases as full and final settlement of CPF including the employer's contribution and interest thereon were paid.

The above recommendations may be placed before the next Executive Council of the University for necessary approval for implementation with the concurrence of MHRD, GoI as it involves policy decision”.

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Further, the Under Secretary to the Govt. of India, Ministry of HRD, Deptt. of Higher Education, New Delhi in his letter F.No.9-6/2015-Desk-U, dated 19th November 2015 communicated the comments of the Administrative Bureau of MHRD against Agenda Item No. 41/02 relating to the correction of CPF to GPF-cum-Pension Scheme of the faculty members and others that "University has been established by the Act passed by the Parliament in 1989 and instructions of Govt. on issue of GPF was issued in 1987. It is not clear, how the University officers/officials and individuals have continued in CPF till now and raising the issue, now. University may take action as per GoI instructions on the issue which are quite clear and there is no need to refer the issue to MHRD as UGC has already provided the clarification on the issue".

Considering the above views of the MHRD, the Finance Committee in its 41st meeting held on 27.11.2015 vide Item No. Item No. FC: 41/02 resolved that "the matter may be referred to the Assistant Solicitor General (ASG) of India, Gauhati High Court, Guwahati for a legal opinion on the correction of CPF to GPF-cum-Pension Scheme of some faculty members and others. As the matter being a policy decision, the members opined that the Ministry's views, the legal opinion of ASG and the detailed issue as it was submitted to the 40th meeting of the Finance Committee may be placed to the next Finance Committee with having a regular Vice-Chancellor for necessary approval".

Based on the above resolution and on the request of the Registrar, Assam University, the Assistant Solicitor General of India, Gauhati High Court visited Assam University, Silchar on 19.03.2016 to look in to the matter related to the correction of CPF to GPF-cum-Pension Scheme of the faculty members and others. After thorough review on the matter, the Assistant Solicitor General of India, Gauhati High Court submitted legal opinion.

The views of the Assistant Solicitor General of India, Gauhati High Court in this regards are as follows:

- i. That, CPF Scheme was not operational at the time of Assam University came into existence in the year 1994 as per Dept. of Pension & Pensioners Welfare, Govt. of India in their letter dated 1st May 1987.
- ii. That, UGC in their letter No. F.31-39/98 (CU), dated 17th May 2005 directed the Assam University to allow the employees for adoption of GPF scheme who were recruited after IVth Pay Commission and before 1st January 2004 (New Pension Scheme applicable date) and to make necessary corrective measures immediately.
- iii. That, the terms and conditions of appointment letters issued to the faculty concerned (at present on CPF scheme) which stipulates that they will be entitled to GPF-cum-Gratuity Scheme as per University Rule.
- iv. That, the Under Secretary to the Govt. of India, Ministry of HRD, Dept. of Higher Education, New Delhi in his letter F. No. 9-6.2015-Desk-U, dated 19th November 2015 communicated the comments of the Administrative Bureau of MHRD stipulates "University has been established by the Act passed by the Parliament in 1989 and instructions of Govt. on issue of GPF was issued in 1987. The MHRD has also questioned how the University officers/officials and individuals have continued in CPF till now". MHRD also suggested that University may take action as per GoI instructions on the issue which are quite clear.
- v. That, the statement of particulars for allotment of CPF Account Number and submission of the form of nomination of CPF to Assam University is not a clear cut option for opting CPF. This is

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only an allotment particulars and nomination form for CPF. As there is no such option for opting CPF for the employees joining after IV Pay Commission and before 01.01.2004, the employees may not be considered under category No. (ii) of the UGC letter No. F19-5/2003-CU of September 2013.

vi. That, the Executive Council in its 38th meeting held on 21st August 2003 vide Agenda Item No. 13 approved for the similar case of two faculty members for switching over from CPF to GPF-cum-Pension Scheme as per the UGCs directive vide F. No. 31-29/98 (CU).

Considering the above points in accounts, the Asst. Solicitor General of India, Gauhati High Court has the opinion that the referred cases which are on live at present of the incumbents who have joined prior to 01.01.2004 at Assam University may be considered for correction of CPF to GPF-cum-Pension Scheme subject to the approval of the approval of competent committee and competent authority.

Considering the above, necessary recommendations may kind be made to the Executive Council for approval.

Resolution: Considering the comments of the Under Secretary (CU-I), MHRD issued with the approval of the JS (CU & L), MHRD, GoI in his e-mail dated 24th June 2016, the agenda item is deferred to the next FC meeting.

Item No. FC: 42/08: Adjustment of advances of the Faculty Members based on the proof of submission of bills and submission of photocopies of the missing bills.

Two Faculty Members were submitted original vouchers for adjustment of advances issued against them which have not been adjusted till date due to non-availability of original vouchers. A format showing details of outstanding advance accounts is placed before the Committee members.

However, the vouchers have not adjusted against the advances of the Faculty Members and not traceable at present in Finance Department. The Concerned Faculty Members have submitted self attested photocopies of such vouchers along with the supporting documents of submission of the vouchers to the Finance Department for adjustment.

Necessary approval may kindly be accorded for adjustment of above advances considering the photocopies of the vouchers with an undertaking that the said original vouchers were not adjusted against any previous advance(s) and if, the same original vouchers are traced out in future, these should not be claimed for reimbursement/adjustment.

Resolution: The Committee reviewed the reasons for non adjustment of advances due to non-availability of original vouchers submitted by the faculty members to the Finance Dept. in the past. Considering the situation, the Committee viewed that individual cases should be examined by

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the University in detail and recommended the matter to the Executive Council for approval of adjustment of such advances on the basis of photocopies of the vouchers with an undertaking as stipulated.

Further, as regards to the comments made by Dy. Secretary (Finance), MHRD with the approval of JS & FA, MHRD, it is noted that a Committee has since been constituted at University level for fixing of responsibilities against the delinquent official(s) and action is being under process.

Item No. FC: 42/09: Payment of honorarium to the SET/NET Centre Coordinator & Director, Centre for Distance Education & Open Learning.

SET/NET Centre Coordinator and Director, Centre for Distance Education & Open Learning submitted an application for release of his honorarium w.e.f. 01.04.2015 to 31.03.2016 for Rs. 48,000.00 (Rs. 4,000x12).

There are no separate provision/guidelines for payment of honorarium to Director, Centre for Distance Education & Open Learning.

Moreover, as per UGC Guidelines for the SET/NET Centre, Coordinator for conducting NET/SET examinations and for discharging additional responsibilities are eligible for payment of honorarium of Rs. 1,000/- per month.

Therefore, the claim of the faculty concern for payment of honorarium is placed before the Finance Committee for perusal and necessary recommendation considering the guidelines of UGC, if any.

Resolution: The claim of the faculty concerned for payment of honorarium may be referred to the UGC with provisions of GoI guidelines and provisions of FR & SR for consideration.

Item No. FC: 42/10: Recommendation for constituted Investment Committee of Assam University.

Some of the un-utilized funds of Grants-in-aid and other incomes are invested in Short Term Fixed Deposits in Nationalized Banks in order to get higher return than that of the interest on the amount kept in the Savings Bank Account. The University is at present not having an Investment Committee for recommendation of Investment in such Fixed Deposits considering the liquidity, profitability etc. To maintain proper financial propriety in investments of the University, an Investment Committee of the University is proposed for constitution with the following members:

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| 1. Finance Officer, AUS | - Chairman |
| 2. One External Member to be nominated
by the Vice-Chancellor | - Member |
| 3. Dr. Brojesh Kumar, Dept. of Commerce, AUS | -Member |
| 4. Drawing & Disbursing Officer of AUS | -Member Convener. |

The constitution of the Investment Committee may kindly be considered for approval.

Resolution: The Finance Committee after through discussion considered the constitution of Investment Committee of Assam University as proposed and recommends the same to the Executive Council for approval.

Item No. FC: 42/11: Monetary compensation for availing own vehicles during PG Examinations by Deans.

A proposal has been forwarded by the Controller of Examinations, Assam University for paying a lump sum conveyance reimbursement of Rs. 3500/- for each semester examination, out of centre fee collected from Departments under respective Schools to the Deans of Schools for their cost of transportation during semester examination period from Department to Examination Centres vis-a-versa. Copy of the Office-Note from the Controller of Examinations, Assam University is placed for perusal and decision of the Committee.

Resolution: The agenda is withdrawn for further examination at the administrative level within the provisions of GFR and extant TA Rules.

Item No. FC: 42/12: Approval of the Minutes of 83rd meeting of the Building Committee of Assam University held on 13th January 2016 and Minutes of 84th meeting of the Building Committee of Assam University held on 8th April 2016.

The Minutes of 83rd meeting of the Building Committee of Assam University held on 13th January 2016 and Minutes of 84th meeting of the Building Committee of Assam University held on 8th April 2016 are placed for consideration of approval.

Resolution: The Finance Committee referred back the Minutes of 83rd meeting of the Building Committee of Assam University held on 13th January 2016 and Minutes of 84th meeting of the Building Committee of Assam

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University held on 8th April 2016 to be placed in the UGC prescribed format with specific recommendation to be placed before the next Finance Committee meeting.

Further, on the basis of the comments of MHRD issued with the approval of the JS (CU &L), MHRD, GoI, the Committee resolved that the University may prioritize the projects and expenditure on the projects may be subjected to the availability of funds and allocation of funds. No proposals should be taken up without proper financial allocation and availability of funds. Further, the Committee resolved that, GFR and CVC guidelines should be adhered to. Building projects should be placed in the proforma issued by the UGC for discussion at Building Committee and thereafter be placed before the Finance Committee for further consideration.

Mr. D. Ramakrishna Rao, Dy. Secretary MHRD, the representative of JS (CU &L), MHRD, GoI viewed that all the building projects should be implemented strictly adhering the GFR and CVC guidelines. Mr. Rao also opined that a monthly Progress Report should be sent to UGC with a copy to MHRD highlighting the progress and achievements of the University.

The Chairman, Finance Committee opined that a progress and achievement of the University both in terms of academic, finance, infrastructure and other development work of the University should be presented in all Executive Council meetings for perusal of the members.

Item No. FC: 42/13: Enhancement of the rate for daily wages of the Casual staff of the University.

There are 112 Casual Staff are working in the University since last 10-15 years at the rates notified by the Chief Labour Commission, in every six months. Considering the locational disadvantages and the work load with specialization of such category of staff, the competent authority have enhanced the rates of daily wages to unskilled/semi-skilled & skilled daily wagers working in Assam University, Silchar. Such revision has duly been approved and implemented w.e.f. 01-04-2015 as detailed below:

- i) Workers having minimum 05 years experience - 10% hike in addition to the prescribed rate of GOI.
- ii) Workers having minimum 10 years experience - 15% hike in addition to the prescribed rate of GOI.

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iii) Workers having minimum 15 years experience – 20% hike in addition to the prescribed rate of GOI.

Recommendation of the Committee constituted for Revision of Wages/Emoluments of Daily Workers engaged at Assam University and Notification No. 123/01/2013-Estt/2777-2816, dated 01.10.2015 are placed.

The matter is placed before the Committee for consideration before ratification by the Executive Council.

Further, the Ministry of Labour and Employment Notification dated 20th May 2009 for necessary recommendation of the Committee to the Executive Council.

Resolution: After threadbare discussion, the Committee resolved that Govt. of India guidelines on the matter should be followed. The University should consult other Universities like NEHU in this respect.

Item No. FC: 42/14: The Committee report for implementation of up-graded pay scale to the UDCs of the University.

DoP&T created a new grade of UDC “Non Functional Selection Grade” in the Grade Pay of Rs. 4200 in Pay Band -2 as per O.M. No. 20/49/2009-CS.II(B), dated 22nd June 2011 subject to a condition that a total number in the grade will be restricted to 30% of the sanctioned strength. O.M. No. 12/2/2015-CS.II(B), dated 18th June 2015 of DoP&T in this regards also stipulates that while granting the Grade Pay of Rs. 4200 in cadre units may follow the procedure laid down under Sub Para (ii) to (v) of Para (v) of the DoP&T OM. No. 20/49/2009-CS.II(B), dated 22.6.2011. The pay fixation may be done under Rule 13 of CCS (Revised) pay rules, 2008. A Committee was constituted to look into the above guidelines at Assam University and the Committee recommended for up-gradation of Grade Pay of such category of UDC “Non Functional Selection Grade” to the Grade Pay of Rs. 4200 in Pay Band -2. The Minutes of the Committee constituted under the Chairmanship of Prof. G.P. Pandey for up-gradation of Grade pay of UDCs in the University with relevant documents are placed for consideration.

The Committee may consider for recommendation to the Executive Council for approval and adoption of the above Office Memorandum of DoP&T for up-gradation of the Grade Pay of UDC “Non Functional Selection Grade” subject to a condition that a total number in the grade will be restricted to 30% of the sanctioned strength in principle.

Resolution: The Committee deferred the proposal with observation that a Review Committee should be constituted to look into the recommendations made by Prof. G.P. Pandey Committee in the light of the instructions of Govt. of India/UGC on the issue and be referred to UGC/MHRD for advice.

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ItemNo.FC:42/15: Approval of Special Fees for MBA student (related to industry-interface).

The Dept. of Business Administration proposed to incorporate the following fees as additional fees to the existing fees structure for MBA students.

1. Fees for Industry interface & Corporate Relation (Annual) : Rs. 2000/-
2. Management Fest Fee (Annual) : Rs. 1000/-

The same has been incorporated in the fee structure with the approval of the Vice Chancellor.

The matter was discussed in the 74th meeting of the Academic Council vide resolution No. AC:74:10-15:44 and recommended the same for consideration of approval. The Finance Committee may kindly be considered for approval and adoption by the Executive Council.

Resolution: The proposal for incorporation in the existing fees structure for MBA students as (i) Industry interface & Corporate Relation (Annual) Rs. 2000/- and (ii) Management Fest Fee (Annual) Rs. 1000/- as additional fees has been discussed in the meeting for consideration of the proposal of the 74th meeting of the Academic Council and the Finance Committee recommended the same for consideration of approval by the Executive Council.

ItemNo.FC:42/16: Approval of Fee Structure of B. Voc and Community College at Assam University.

The In-charge, B. Voc has submitted the following proposals for consideration and approval of the Academic Council:

- (i) Board of Studies of the B.Voc (Food Processing, Farm Machinery and Power Technology) and Community Colleges (Photography and Video Production) programmes.
- (ii) Course structure and syllabus of the B.Voc (Food Processing, Farm Machinery and Power Technology) and Community Colleges (Photography and Video Production) programmes.
- (iii) Fee structure for the B.Voc (Food Processing, Farm Machinery and Power Technology) and Community Colleges (Photography and Video Production) programmes.

The proposed Board of Studies of B. Voc and Community College along with Course Structure and Fee Structure of B. Voc and Community College are placed before the Committee.

The 75th meeting of the Academic Council vide Resolution No. AC:75:04-16:20.3 has accepted the matter and forwarded for consideration of approval.

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The Finance Committee may kindly consider for approval and adoption by the Executive Council.

Resolution: The proposed Board of Studies of B. Voc and Community College along with Course Structure and Fee Structure of B. Voc and Community College has been discussed in the meeting for consideration of the proposal of the 75th meeting of the Academic Council and the Finance Committee recommended the same for consideration of approval by the Executive Council.

ItemNo.FC:42/17: Adoption of DoP&T Guidelines for promotion of Drivers in Assam University.

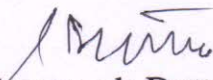
DoP&T vide O.M. No. 43019/54/96-Estt(D), dated 13.2.2002 notified a promotional scheme for Staff Car Drivers from Ordinary Grade to Grade-II, Grade-II to Grade-I, and Grade-I to Special Grade, which has also stipulated in such line in VI Pay Commission.

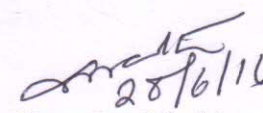
The relevant Office Memorandums of DoP&T on such promotional schemes for Staff Car Drivers are placed before the Committee.

The Committee may consider for recommendation to the Executive Council for approval and adoption of the above Office Memorandum of DoP&T for promotion of Drivers of Assam University in principle.

Resolution: The Committee recommended the proposal to the Executive Council for approval subject to fulfillment of the conditions contained in the Memorandum issued by DoP&T and the Recruitment & Promotion Rules of the University and approval from UGC/MHRD.

There being no other item to discuss, the meeting ended with vote of thanks to the Chair.


(Prof. Sumanash Dutta)
Ex-officio-Secretary
Finance Committee
Assam University, Silchar


(Prof. Dilip Chandra Nath)
Chairman
Finance Committee
Assam University, Silchar